



# NEWS RELEASE

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SUPERIOR COURT OF  
CALIFORNIA  
COUNTY OF SAN BERNARDINO  
247 West Third Street, 11<sup>th</sup> Floor  
San Bernardino, Ca 92415-0302

[www.sb-court.org](http://www.sb-court.org)

909-708-8747  
Michael A. Sachs  
Presiding Judge

Nancy CS Eberhardt  
Court Executive Officer

## NEW APPOINTMENT SCHEDULING SERVICE TO FILE FAMILY LAW DOCUMENTS

**SAN BERNARDINO, CA**—In the continuing efforts to reduce wait times and improve the customer experience, the Superior Court of San Bernardino County's Family Law Division is pleased to announce that it has implemented a new appointment scheduling service at its San Bernardino location. This new scheduling service allows court users to schedule up to two appointments on the same day to file documents on any new or existing family law case.

To schedule an appointment, court users can use the online appointment tool <https://bookme.name/SanBernardinoFamilyLawDivision> 24 hours a day, 7 days a week, or make an appointment in-person during normal business hours at the clerk's office located at 351 N. Arrowhead Avenue, San Bernardino, CA. When using the online scheduling tool, court users simply select a date, time, and a few words to identify the document(s) to be filed during their appointment. Once the online scheduling is completed, court users receive an email notification confirming their appointment and reminder emails and/or text messages prior to their schedule appointment(s). Court users also have the ability to reschedule or cancel their appointment anytime.

"The Superior Court of San Bernardino County is committed to expanding access to justice," said Presiding Judge Michael A. Sachs. "Adding this new service increases access to justice for all court users, especially for those that work during normal business hours and for those that live in the remote areas of our county."

Aligned with the Court's [2018-2023 Strategic Plan](#), providing appointments to file documents increases access to justice and customer service to the public by leveraging cost-effective technology solutions to increase efficiency.

For additional information on our appointment scheduling system, including frequently asked questions, please visit the court's website <https://w.sb-court.org/locations/san-bernardino/family-law-division-san-bernardino-district>

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