SAMPLE

Guardianship Petition

- ***Self Help Info & Free Forms:*** ***www.courts.ca.gov/selfhelp*** ***OR*** ***www.sb-court.org*** ***(Court Website)***
- ***Email Assistance:*** ***selfhelpforms@sb-court.org***

Resource Center Services & Hours:

First Come, First Served . . . Arrive early!

SAN BERNARDINO HISTORIC COURTHOUSE

New Guardianship Petitions Reviewed on Mondays ONLY

TUESDAYS to THURSDAYS 8:30am to 4:00pm*

****Assistance with other guardianship issues (no petitions)***

VICTORVILLE COURTHOUSE

New Guardianship Petitions Reviewed on Thursdays ONLY

Space is limited at both locations to the first 3 customers with completed petitions.

It may take more than an hour to review your papers, so please arrive early!

Demand for self help services may exceed staff availability on any given day.

Black Ink Only. Do NOT use white out on your forms.

Locations:

- *San Bernardino Historic Courthouse, 351 N. Arrowhead, 1st Floor*
- *Victorville Courthouse, 14455 Civic Drive, Near V-10*

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SAN BERNARDINO

Updated 7/26/16
RESOURCE CENTER

ATTORNEY OR PARTY WITHOUT ATTORNEY *(Name, State Bar number, and address):*	*FOR COURT USE ONLY*
Name & Address and phone number of Proposed Guardian(s) TELEPHONE NO.: FAX NO. *(Optional):* E-MAIL ADDRESS *(Optional):* ATTORNEY FOR *(Name):*	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: **247 W. Third St.** MAILING ADDRESS: **San Bernardino, CA 92415** CITY AND ZIP CODE: **Probate Division** BRANCH NAME:	
TEMPORARY GUARDIANSHIP OF *(Name):* **List all children for whom you need guardianship** MINOR	CASE NUMBER:
PETITION FOR APPOINTMENT OF TEMPORARY GUARDIAN ☐ **Person*** ☐ **Estate*** ☐ **Person and Estate***	HEARING DATE: DEPT.: TIME:

1. **Petitioner** *(name each):* **Name of proposed guardian(s)**

requests that

a. *(Name):* *(Address and telephone number):* **Name & Address and phone number of Proposed Guardian(s)**

be appointed temporary guardian of the PERSON of the minor and Letters issue upon qualification.

b. *(Name):* *(Address and telephone number):*

be appointed temporary guardian of the ESTATE of the minor and Letters issue upon qualification.

c. (1) ☐ bond not be required because petition is for a temporary guardianship of the person only.
(2) ☐ bond not be required for the reasons stated in attachment 1c.
(3) ☐ $ bond be fixed. It will be furnished by an admitted surety insurer or as otherwise provided by law.
(Specify reasons in Attachment 1c if the amount is different from maximum required by Probate Code section 2320 and Cal. Rules of Court, rule 7.207(c).)
(4) ☐ $ in deposits in a blocked account be allowed. Receipts will be filed.
(Specify institution and location):

d. ☐ a request for an exception to notice of the hearing on this petition for good cause is filed with this petition.
e. ☐ the powers specified in attachment 1e be granted in addition to the powers provided by law.
f. ☐ other orders be granted *(specify in attachment 1f)*.

2. **The minor is** *(name):* **List all children over which you need a guardianship**

Current address: Current telephone no.:

Children's current address and phone number

3. **The minor requires a temporary guardian** to ☐ provide for temporary care, maintenance, and support ☐ protect property from loss or injury because *(facts are* ☐ *specified in attachment 3* ☐ *as follows):*

Explain why you need to get guardianship immediately. Is the child in danger, sick, needs to be in school, etc..?

***You MAY use this form or form GC-110(P) for a temporary guardianship of the person. You MUST use this form for a temporary guardianship of the estate or the person and estate.**

Form Adopted for Mandatory and Alternative Mandatory Use Instead of Form GC-110(P)
Judicial Council of California
GC-110 [Rev. July 1, 2008]

PETITION FOR APPOINTMENT OF TEMPORARY GUARDIAN
(Probate—Guardianships and Conservatorships)

Probate Code, § 2250;
Cal. Rules of Court, rules 7.101, 7.1012
www.courtinfo.ca.gov

TEMPORARY GUARDIANSHIP OF *(Name):* **List all children for whom you need guardianship** MINOR	CASE NUMBER:

3. ☐ *(Facts supporting appointment of a temporary guardian* (continued)*):*

Use this space to continue, if you need more room to explain.

4. **Temporary guardianship is required**
   a. ☐ pending the hearing on the petition for appointment of a general guardian.
   b. ☐ pending the appeal under Probate Code section 1301.
   c. ☐ during the suspension of powers of the guardian.
5. ☐ **Character and estimated value of the property of the estate** *(complete if a temporary guardianship of the estate or person and estate is requested):*
   a. Personal property: $
   b. Annual gross income from all sources, including real and personal property, wages, pensions, and public benefits: $
   c. Additional amount for cost of recovery on the bond, calculated as required under Cal. Rules of Court, rule 7.207(c): $ _____
   d. **Total:** $ _____
6. Petitioner believes the minor ☐ will ☐ will not attend the hearing.
7. All attachments to this form are incorporated by this reference as though placed here in this form. There are **Fill-in** pages attached to this form.

Date: **Print the date signed**

All Petitioners sign here
(SIGNATURE OF ATTORNEY*)

*** (Signature of all petitioners also required (Prob. Code, § 1020).)**

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: **Print the date signed**

Name of 1st Petitioner
(TYPE OR PRINT NAME)

1st Petitioner signs
(SIGNATURE OF PETITIONER)

Name of 2nd Petitioner
(TYPE OR PRINT NAME)

2nd Petitioner signs
(SIGNATURE OF PETITIONER)

ATTORNEY OR PARTY WITHOUT ATTORNEY *(Name, State Bar number, and address)*:	*FOR COURT USE ONLY*
Name & Address and phone number of Proposed Guardian(s) TELEPHONE NO.: FAX NO. *(Optional)*: E-MAIL ADDRESS *(Optional)*: ATTORNEY FOR *(Name)*:	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: **247 W. Third St.** MAILING ADDRESS: **San Bernardino, CA 92415** CITY AND ZIP CODE: **Probate Division** BRANCH NAME:	
TEMPORARY GUARDIANSHIP OF THE ☐ PERSON ☐ ESTATE OF *(Name)*: **List all children for whom you need guardianship** MINOR	
ORDER APPOINTING TEMPORARY GUARDIAN	CASE NUMBER:

WARNING: THIS APPOINTMENT IS NOT EFFECTIVE UNTIL LETTERS HAVE ISSUED.

1. The petition for appointment of a temporary guardian came on for hearing as follows *(check boxes c–l to indicate personal presence)*:
   a. Judicial officer *(name):*
   b. Hearing date: Time: ☐ Dept.: ☐ Room:
   c. ☐ Petitioner *(name):* **List each Petitioner**
   d. ☐ Attorney for petitioner *(name):*
   e. ☐ Minor *(name):*
   f. ☐ Attorney for minor *(name):*
   g. ☐ Minor's parents *(names)*:
   h. ☐ Attorney for minor's parents *(names):*
   i. ☐ Person with valid visitation order *(name):*
   j. ☐ Attorney for person with valid visitation order *(name):*
   k. ☐ Public Guardian *(name):*
   l. ☐ Attorney for Public Guardian *(name):*

THE COURT FINDS

2. a. ☐ Notice of the time and place of hearing has been given as required by law.
   b. ☐ Notice of the time and place of hearing ☐ has been ☐ should be dispensed with for *(names):*

3. It is necessary that a temporary guardian be appointed to ☐ provide for temporary care, maintenance, and support ☐ protect property from loss or injury ☐ pending the hearing on the petition for appointment of a general guardian. ☐ pending an appeal under Probate Code section 1301. ☐ during the suspension of powers of the guardian.

THE COURT ORDERS

4. a. ☐ *(Name):* **Name & Address and phone number**
   (Address): **of Proposed Guardian(s)** *(Telephone):*

   is appointed temporary guardian of the PERSON of *(name):*
   and Letters shall issue upon qualification. **List all children for whom you need guardianship**

   b. ☐ *(Name):*

   (Address): *(Telephone):*

   is appointed temporary guardian of the ESTATE of *(name):*
   and Letters shall issue upon qualification.

Form Adopted for Mandatory Use
Judicial Council of California
GC-140 [Rev. January 1, 2009]

ORDER APPOINTING TEMPORARY GUARDIAN
(Probate—Guardianships and Conservatorships)

Probate Code, §§ 2250–2254

TEMPORARY GUARDIANSHIP OF *(Name):* **List all children for whom you need guardianship** MINOR	CASE NUMBER:

5. ☐ Notice of hearing to the persons named in item 2b is dispensed with.

6. a. ☐ Bond is not required.
   b. ☐ Bond is fixed at: $ to be furnished by an authorized surety company or as otherwise provided by law.
   c. ☐ Deposits of: $ are ordered to be placed in a blocked account at *(specify institution and location):*

   and receipts shall be filed. No withdrawals shall be made without a court order. ☐ Additional orders in attachment 6c.
   d. ☐ The temporary guardian is not authorized to take possession of money or any other property without a specific court order.

7. ☐ In addition to the powers granted by law, the temporary guardian is granted other powers. These powers are specified ☐ in attachment 7. ☐ below *(specify):*

8. ☐ Other orders as specified in attachment 8 are granted.

9. ☐ Unless modified by further order of the court, this order expires on *(date):*

10. Number of boxes checked in items 4–9: **Fill-in**

11. Number of pages attached: **Fill-in**

Date:

JUDICIAL OFFICER

☐ SIGNATURE FOLLOWS LAST ATTACHMENT

GC-150

ATTORNEY OR PARTY WITHOUT ATTORNEY *(name, address, and State Bar number):*
After recording, return to:

Name & Address of EACH PETITIONER

TEL NO.: **Phone #** FAX NO. *(optional):*

E-MAIL ADDRESS *(optional):*

ATTORNEY FOR *(name):*

SUPERIOR COURT OF CALIFORNIA, COUNTY OF **San Bernardino**

STREET ADDRESS: **247 W. Third St.**

MAILING ADDRESS: **San Bernardino, CA 92415**

CITY AND ZIP CODE: **Probate Division**

BRANCH NAME:

FOR RECORDER'S USE ONLY

TEMPORARY ☐ GUARDIANSHIP ☐ CONSERVATORSHIP
OF *(name):* **List all children of this guardianship**
☐ MINOR ☐ CONSERVATEE

CASE NUMBER:

LETTERS OF TEMPORARY ☐ **GUARDIANSHIP** ☐ **CONSERVATORSHIP**
☐ **Person** ☐ **Estate**

FOR COURT USE ONLY

LETTERS

1. *(Name):* **Name of proposed guardian(s)**
   is appointed temporary ☐ guardian ☐ conservator of the ☐ person
   ☐ estate of *(name):* **List all children over which you need a guardianship**
2. ☐ Other powers that have been granted or restrictions imposed on the temporary
   ☐ guardian ☐ conservator are ☐ specified in Attachment 2.
   ☐ specified below:

3. These Letters shall expire
   a. ☐ on *(date):* or upon earlier issuance of Letters to a general guardian or conservator.
   b. ☐ on other date *(specify):*
4. ☐ The temporary ☐ guardian ☐ conservator is not authorized to take possession of money or any other property without a specific court order.
5. Number of pages attached: **Fill-in**

WITNESS, clerk of the court, with seal of the court affixed.

(SEAL)

Date:

Clerk, by _____, Deputy

This form may be recorded as notice of the establishment of a temporary conservatorship of the estate as provided in Probate Code section 1875.

Form Adopted for Mandatory Use
Judicial Council of California
GC-150 [Rev. January 1, 2015]

LETTERS OF TEMPORARY GUARDIANSHIP OR CONSERVATORSHIP
(Probate—Guardianships and Conservatorships)

Probate Code, §§ 2250 et seq., 2890–2893;
Code of Civil Procedure, § 2015.6
www.courts.ca.gov

TEMPORARY ☐ GUARDIANSHIP ☐ CONSERVATORSHIP OF *(name)*: **List all children over which you need a guardianship** ☐ MINOR ☐ CONSERVATEE	CASE NUMBER:

NOTICE TO INSTITUTIONS AND FINANCIAL INSTITUTIONS
(Probate Code sections 2890–2893)

When these *Letters of Temporary Guardianship* or *Letters of Temporary Conservatorship* (Letters) are delivered to you as an employee or other representative of an *institution* or *financial institution* (described below) in order for the temporary guardian or temporary conservator of the estate (1) to take possession or control of an asset of the minor or conservatee named above held by your institution (including changing title, withdrawing all or any portion of the asset, or transferring all or any portion of the asset) or (2) to open or change the name of an account or a safe-deposit box in your financial institution to reflect the guardianship or conservatorship, you must fill out Judicial Council form GC-050 (for an institution) or form GC-051 (for a financial institution). An officer authorized by your institution or financial institution must date and sign the form, and you must file the completed form with the court.

There is no filing fee for filing the form. You may either arrange for personal delivery of the form or mail it to the court for filing at the address given for the court on page 1 of these Letters.

The temporary guardian or temporary conservator should deliver a blank copy of the appropriate form to you with these Letters, but it is your institution's or financial institution's responsibility to complete the correct form, have an authorized officer sign it, and file the completed form with the court. If the correct form is not delivered with these Letters or is unavailable for any other reason, blank copies of the forms may be obtained from the court. The forms may also be accessed from the judicial branch's public Web site free of charge. The Internet address (URL) is *www.courts.ca.gov/forms/.* Select the form group *Probate—Guardianships and Conservatorships* and scroll down to form GC-050 for an institution or form GC-051 for a financial institution. The forms may be printed out as blank forms and filled in by typewriter, or may be filled out online and printed out ready for signature and filing.

An *institution* under California Probate Code section 2890(c) is an insurance company, insurance broker, insurance agent, investment company, investment bank, securities broker-dealer, investment advisor, financial planner, financial advisor, or any other person who takes, holds, or controls an asset subject to a conservatorship or guardianship other than a financial institution. Institutions must file a *Notice of Taking Possession or Control of an Asset of Minor or Conservatee* (form GC-050) for an asset of the minor or conservatee held by the institution. A single form may be filed for all affected assets held by the institution.

A *financial institution* under California Probate Code section 2892(b) is a bank, trust (including a Totten trust account but excluding other trust arrangements described in Probate Code section 82(b)), savings and loan association, savings bank, industrial bank, or credit union. Financial institutions must file a *Notice of Opening or Changing a Guardianship or Conservatorship Account or Safe-Deposit Box* (form GC-051) for an account or a safe deposit box held by the financial institution. A single form may be filed for all affected accounts or safe deposit boxes held by the financial institution.

LETTERS OF TEMPORARY ☐ GUARDIANSHIP ☐ CONSERVATORSHIP
AFFIRMATION

I solemnly affirm that I will perform according to law the duties of temporary ☐ guardian. ☐ conservator.

Executed on *(date):* **Print date signed** , at *(place):* **City & State**

Print name of each proposed guardian
(TYPE OR PRINT NAME)

▶ **Signature of proposed guardian(s)**
(SIGNATURE OF APPOINTEE)

CERTIFICATION

I certify that this document, including any attachments, is a correct copy of the original on file in my office and that the Letters issued to the person appointed above have not been revoked, annulled, or set aside and are still in full force and effect.

(SEAL)

Date:

Clerk, by _____, Deputy

NOTE: This form is filled out after you file your papers and notify the parents.

Attorney or Party Without An Attorney (Name, State Bar No. & Address)	For Court Use Only
Name & Address and phone number of Proposed Guardian(s) Telephone No. Attorney for:	
Superior Court of California, County of San Bernardino **247 W. Third St.** **San Bernardino, CA 92415** **Probate Division**	
Petitioner: Respondent: **List all children for whom you need guardianship**	
DECLARATION REGARDING EX PARTE NOTICE TO OPPOSING PARTY	CASE NUMBER

The undersig
where and v

Fill out the information to let the Court know that you gave notice to the parents of the children. You need a separate form for each parent you notify.

Name of Party Notified/Served: _____
Date of Notice: _____ Time Notice Was Given: _____ ☐ A.M. ☐ P.M.
Form of Notice: ☐ Oral ☐ Written ☐ Other: _____

Information Given: That at _____ ☐A.M. ☐ P.M., on _____ (court date), the moving party would appear at the Superior Court, located at:

_____ California, in Department _____ to ask for immediate temporary orders regarding:

☐ Custody ☐ Visitation ☐ Temporary Guardianship ☐ Restraining Order
☐ Residence Exclusion ☐ Property Control
☐ Other: _____

I have received the following response to this notice:

_____
_____

CONTINUED ON BACK SIDE

See Rules of Court, Rule 5.165 for notice requirements -- no later than 10:00 am on the court day before the matter is to be considered by the court or provide written explanation of exceptional circumstances.
SB-19447 Revised 3.11.13

Is opposition expected from the other party? ☐ Yes ☐ No ☐Unknown

For All Cases Except Domestic Violence Restraining Order

☐ I have served the other party with a copy of the paperwork.
☐ I have not yet had a reasonable opportunity to serve the other party with the paperwork.

☐ My notice to the other party was later than 10:00am on the court day before the hearing. See the attached declaration explaining the exceptional circumstances about why there was shorter notice.

▸ALL CASES: You may ask the court to excuse you from giving notice to the other party for good cause.

If you did not give notice to the other party, you must write down your explanation here. Below you will find a list of reasons from California Rules of Court Rule 5.165 why no notice may be acceptable.

_____

_____

_____

_____

_____

_____

_____

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Sign and date. Take this form to your ex-parte hearing.

Date: _____ Signed by: _____
Street Address: _____
City/State/Zip: _____

California Rules of Court, Rule 5.165

- The party made reasonable and good faith efforts to give notice to the other party, and further efforts to give notice would probably be futile or unduly burdensome;
- Giving notice would frustrate the purpose of the order;
- Giving notice would result in immediate and irreparable harm to the applicant or the children who may be affected by the order sought;
- Giving notice would result in immediate and irreparable damage to or loss of property subject to disposition in the case; or
- The parties agreed in advance that notice will not be necessary with respect to the matter that is the subject of the request for emergency orders.

See Rules of Court, Rule 5.165 for notice requirements -- no later than 10:00 am on the court day before the matter is to be considered by the court or provide written explanation of exceptional circumstances.
SB-19447 Revised 3.11.13

ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NO.:	FOR COURT USE ONLY
NAME: FIRM NAME: STREET ADDRESS: **Name & Address and phone number of Proposed Guardian(s)** CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (*name*):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF San Bernardino STREET ADDRESS: **247 W. Third St.** MAILING ADDRESS: **San Bernardino, CA 92415** CITY AND ZIP CODE: BRANCH NAME: **Probate Division**	
GUARDIANSHIP OF *(name):* **List all children for whom you need guardianship**	CASE NUMBER:
PETITION FOR APPOINTMENT OF GUARDIAN OF ☐ MINOR* ☐ MINORS* ☐ **Person**** ☐ **Estate****	HEARING DATE AND TIME: DEPT.:

1. **Petitioner** *(name each):* **Name(s) of person asking for the guardianship**

requests that

a. ☐ *(name):* **Name & Address and phone number of Proposed Guardian(s)**
(address):
(telephone):
be appointed guardian of the PERSON of the minor or minors named in item 2 and *Letters* issue upon qualification.

b. *(Not applicable to proposed wards 18 years of age and older.)*
☐ *(name):*
(address):
(telephone):
be appointed guardian of the ESTATE of the minor or minors named in item 2 and *Letters* issue upon qualification.

c. (1) ☐ bond not be required ☐ because the petition is for guardian of the person only ☐ because the proposed guardian is a corporate fiduciary or an exempt government agency ☐ for the reasons stated in Attachment 1c.

(2) ☐ $ bond be fixed. It will be furnished by an authorized surety company or as otherwise provided by law. *(Specify reasons in Attachment 1c if the amount is different from the minimum required by Prob. Code, § 8482.)*

(3) ☐ $ in deposits in a blocked account be allowed. Receipts will be filed. *(Specify institution and location):*

d. ☐ authorization be granted under Probate Code section 2590 to exercise the powers specified in Attachment 9.

e. ☐ orders relating to the powers and duties of the proposed guardian of the person under Probate Code sections 2351–2358 be granted *(specify orders, facts, and reasons in Attachment 1e).*

f. ☐ an order dispensing with notice to the persons named in Attachment 10 be granted.

g. ☐ other orders be granted **Guardians shall be allowed to apply for and receive public benefits and social security benefits for the minor children.**

2. Attached is a copy of *Guardianship Petition—Child Information Attachment* (form GC-210(CA)) for each minor for whom this petition requests the appointment of a guardian. The full legal name and date of birth of each minor is:

a. Name: **List all the children of this guardianship and their birthdates.** Date of Birth *(month/day/year):*
b. Name: Date of Birth *(month/day/year):*
c. Name: Date of Birth *(month/day/year):*
d. Name: Date of Birth *(month/day/year):*

☐ The names and dates of birth of additional minors are specified on Attachment 2 to this petition.

***Under section 1510.1(d) of the Probate Code, the terms *child, minor,* and *ward* include a youth 18 to 20 years of age.**
****You MAY use this form or form GC-210(P) for a guardianship of the person. You MUST use this form for a guardianship of the estate or of the person and estate. Do NOT use this form for a temporary guardianship.**

Form Adopted for Mandatory and Alternative Mandatory Use Instead of Form GC-210(P)
Judicial Council of California
GC-210 [Rev. July 1, 2016]

PETITION FOR APPOINTMENT OF GUARDIAN OF MINOR
(Probate—Guardianships and Conservatorships)

Probate Code, §§ 1510, 1510.1;
Cal. Rules of Court, rule 7.101
www.courts.ca.gov

GUARDIANSHIP OF *(name):* **List all children for whom you need guardianship**	CASE NUMBER:

3. Petitioner is
   a. ☐ related to the minor or minors named in item 2, as shown in item 7 of each minor's attached form GC-210(CA).
   b. ☐ the minor named in item 2, who is 12 years of age or older.
   c. ☐ and[illegible]own in item 7 of each minor's attached form GC[illegible]

Mark the boxes to answer #3 & 4 - Check the appropriate boxes describing the guardian(s)'s relationship to the minor(s).

4. The propose[illegible]
   a. ☐ a n[illegible]nation of Guardian (form GC-211, items 2 and 3) wit[illegible]
   b. ☐ rela[illegible]f each minor's attached form GC-210(CA).
   c. ☐ other, as shown in item 3 of each minor's attached form GC-210(CA).
   d. ☐ a professional fiduciary within the meaning of the Professional Fiduciaries Act.The proposed guardian's license status is shown in item 1 on page 1 of the attached Professional Fiduciary Attachment. *(Use form GC-210(A-PF)/GC-310(A-PF) for this attachment.)*

5. ☐ Petitioner, with intent to adopt, has accepted or intends to accept physical care or custody of the minor.

6. ☐ A person other than the proposed guardian has been nominated as the guardian of the minor by ☐ will ☐ other writing. A copy of the nomination is affixed as Attachment 6. *(Specify name and address of nominee in item 2 of minor's attached form GC-210(CA).)*

7. ☐ Character and estimated value of property of the estate *(complete if petition requests appointment of a guardian of the estate or the person and estate):*
   a. Personal property: $
   b. Annual gross income from all sources, including real and personal property, wages, pensions, and public benefits: $
   c. **Total:** $ _____
   d. Real property: $

8. Appointment of a guardian of the ☐ person ☐ estate of the minor or minors named in item 2 is necessary or convenient for the following reasons:

Explain why the guardianship is necessary

☐ Continued in Attachment 8. ☐ Parental custody would be detrimental to the minor or minors named in item 2 *(not applicable to proposed wards 18 years of age and older).*

9. ☐ Granting the proposed guardian of the estate powers to be exercised independently under Probate Code section 2590 would be to the advantage and benefit and in the best interest of the guardianship estate. Reasons for this request and the powers requested are specified in Attachment 9.

10. ☐ Notice to the persons named in Attachment 10 should be dispensed with under Probate Code section 1511 because
    ☐ they cannot with reasonable diligence be given notice *(specify names and efforts to locate in Attachment 10).*
    ☐ giving notice to them would be contrary to the interest of justice *(specify names and reasons in Attachment 10).*

GUARDIANSHIP OF *(name):* **List all children for whom you need guardianship**	CASE NUMBER:

11. ☐ (Complete this item if this petition is filed by a person who is not related to a minor named in item 2 and is not a petition for appointm

Mark the boxes to answer the questions.

   a. ☐ Petiti h all information requested by any agency referred to in Proba
   b. ☐ Petiti e proposed guardian that he or she will promptly furnish all inform Code section 1543 is affixed as Attachment 11b.
   c. The proposed guardian's home ☐ is ☐ is not a licensed foster family home.
   d. ☐ The proposed guardian has never filed a petition for adoption of the minor ☐ except as specified in Attachment 11d.

12. ☐ Attached to this petition is a *Declaration Under Uniform Child Custody Jurisdiction and Enforcement Act (UCCJEA)* (form GC-120) concerning each child under 18 years of age listed in item 2 *(guardianship of the person or person and estate only).*

13. Filed with this petition are the following *(check all that apply):*
   ☐ *Consent of Proposed Guardian* (form GC-211, item 1)
   ☐ *Nomination of Guardian* (form GC-211, items 2 and 3)
   ☐ *Consent to Appointment of Guardian and Waiver of Notice* (form GC-211, item 4)
   ☐ *Petition for Appointment of Temporary Guardian* (form GC-110)
   ☐ *Petition for Appointment of Temporary Guardian of the Person* (form GC-110(P))
   ☐ *Confidential Guardianship Screening Form* (form GC-212)
   ☐ *Petition for Special Immigrant Juvenile Findings* (form GC-220)
   Other *(specify):*

14. All attachments to this form are incorporated by this reference as though placed here in this form. Number of pages attached:

Date: **Print the date signed**

All Petitioners sign here
(SIGNATURE OF ATTORNEY*)

***(All petitioners and the proposed ward—if he or she is at least 18 years of age but not yet 21 and not a petitioner—must also sign.)**

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: **Print the date signed**

Name of 1st Petitioner
(TYPE OR PRINT NAME)

▶ **1st Petitioner signs**
(SIGNATURE OF PETITIONER)

Name of 2nd Petitioner
(TYPE OR PRINT NAME)

▶ **2nd Petitioner signs**
(SIGNATURE OF PETITIONER)

(TYPE OR PRINT NAME)

▶
(SIGNATURE OF PETITIONER)

I consent to the appointment of the person named in item 1.a as guardian of my person and to his or her performance of the duties of a guardian on my behalf.

Date:

Print the name(s) of the child(ren) age 12 or older who agree with the guardianship and have them sign.

(TYPE OR PRINT NAME)

▶
(SIGNATURE OF PROPOSED WARD)

Each child requires a separate form GC-210(CA)

GC-210(CA) **Guardianship Petition—Child Information Attachment**

Case Number:

Guardianship of *(all children's names):* **List all children for whom you need guardianship**

This child's name: **Print the name of the child for this form.**

Fill out a separate copy of this form for **each** child for whom you want the court to appoint a guardian.
This form is attached to the Petition, ☐ item 2 of form GC-210, or ☐ item 8 of form GC-210(P).

The Petition asks for the appointment of a guardian of this child's *(specify):* ☐ person ☐ estate ☐ person and estate

(1) Tell the court about this child

a. Child's full legal name: **This child's name** (*First Middle Last*) Date of birth: **This child's birthdate** (*Month/Day/Year*)

b. Child's current address: **This child's address**

c. ***(If the Petition to which this form is attached asks for the appointment of a guardian of this child's estate only, skip this item 1c, select item (8) a on page 5, and answer the rest of the items in this form. If the Petition asks for the appointment of a guardian of this child's person or this child's person and estate, complete the steps described here.*** *Ask the child, if he or she is old enough, and the child's parents or any other legal guardian, and any Indian custodian, whether the child is or may be an Indian (Native American) child. You may not rely merely on your own knowledge and belief about the child. If possible, ask these persons before you file your petition, including this form, so you can use the information you receive to answer questions (1) and (2) below. Answer those questions, item (8) on page 5, and the rest of the items in this form.)*

(For more information about your duties concerning a child who is or may be an Indian child involved in a guardianship of the person under the Indian Child Welfare Act ("ICWA") (25 U.S.C. § 1901 et seq.) and California law, including making the inquiry described above and completing this form, see the **Information Sheet on Indian Child Inquiry Attachments and Notice of Child Custody Proceeding For Indian Child** ***(form ICWA-005-INFO).)***

(1) Is this child a member of, or eligible for membership in, one or more Indian tribes recognized by the federal government? ☐ No ☐ Not sure ☐ Yes *(specify tribe or tribes):*

Choose the correct answer for your situation.

(If you checked "Yes" to item (1), this guardianship case is subject to ICWA. If you checked "Not sure" or "No" to item (1), answer item (2).)

(2) Do you know or have reason to know (within the meaning of Prob. Code, §§ 1460.2(a), Welf. & Inst. Code, § 224.3(b), and Cal. Rules of Court, rule 7.1015), whether this child is or may be an Indian child?
☐ No ☐ Yes *(If you checked "Yes" to either item (1) or (2), you must file and serve a* Notice of Child Custody Proceeding for Indian Child *(form ICWA-030), in addition to service of any other notices required in this case. For information about what is "reason to know whether the child is or may be an Indian child" and the notice requirement, including who must be served, how to serve them, and how to prove to the court that you have done so, and how to fill out and file the* Notice, *see the* Information Sheet on Indian Child Inquiry Attachments and Notice of Child Custody Proceeding For Indian Child *(form ICWA-005-INFO).)*

d. Is this child married? ☐ Yes ☐ No ☐ Never married If you checked "No," was this child formerly married but the marriage was dissolved or ended in divorce? ☐ Yes ☐ No
(The court cannot appoint a guardian of the person for a minor child who is married or whose marriage was dissolved or ended in divorce.)

Guardianship of *(all children's names)*: **List all children for whom you need guardianship**

Case Number:

This child's name: **Print the name of the child for this form.**

1 Tell the court about this child (continued)

e. Is this child receiving public assistance? ☐ Yes ☐ No ☐ Unknown *(If you checked "Yes," fill out below.)*

Type of Aid	Monthly Benefit	Type of Aid	Monthly Benefit
☐ TANF (Temporary Asst. for Needy Families)	$	☐ Other *(explain):*	$
☐ Social Security	$	☐ Other *(explain):*	$
☐ Dept. Veterans Affairs Benefits	$		

f. Name and address of the person with *legal* custody of this child:

Choose the correct answer for your situation.

This is usually one or both of the child's parents. Not the people requesting the guardianship.

g. ☐ *(Check this box and fill out below if the person the child lives with is not the person with legal custody.)*
Name and address of the person this child lives with (has the care of the child):

If the child lives with the proposed guardian(s) or someone other than the person in part "f" above, put their name here.

h. ☐ *(Check this box if this child has been involved in an adoption, juvenile court, marriage dissolution (divorce), domestic relations, custody, or other similar court case.)* Describe the court case below:

Type of Case	Court District or County and State	Case Number (if known)
	If applicable check "h" and fill in.	

i. ☐ *(Check this box if this child is in or on leave from an institution supervised by the California Department of Developmental Services or the California Department of Mental Health.)* Write the name of the institution here:

2 List the names and addresses of this child's relatives and other persons shown below:

#2 is a list of all the people who will have to be served. The minor(s) & any siblings if age 12 or older will also have to be served.

Relationship	Name	Home Address (Street, City, State, Zip)
Father	**Father's name**	**Father's address**
Mother	**Mother's name**	**Mother's address**
Grandfather (Father's father)	**Paternal grandfather's name**	**Paternal grandfather's address**
Grandmother (Father's mother)	**Paternal grandmother's name**	**Paternal grandmother's address**
Grandfather (Mother's father)	**Maternal grandfather's name**	**Maternal grandfather's address**
Grandmother (Mother's mother)	**Maternal grandmother's name**	**Maternal grandmother's address**

➔

Guardianship of *(all children's names)*: _____

List all children for whom you need guardianship

Case Number:

This child's name: _____ **Print the name of the child for this form.** _____

2 Names and addresses of this child's relatives and other persons (continued):

Relationship	Name	Home Address (Street, City, State, Zip)
Brother/Sister		
Brother/Sister	**Sibling(s) of the minor and their age(s)**	
Brother/Sister		
Brother/Sister		
Brother/Sister		
Brother/Sister		
Brother/Sister		

☐ *(Check here if this child has additional brothers or sisters, including half-brothers and half-sisters, and list their names and addresses on a separate sheet of paper. Write "Form GC-210(CA)," the name of this child, and "Item 2:—Other Siblings" at the top of the paper and attach it to this form.)*

Spouse *(Guardianship of the estate only)*		
Person nominated as guardian of this child *(Other than a proposed guardian listed in 3)*		

3 Information about the proposed guardian:

a. Name *(name all proposed guardians if more than one)*: _____

Print name of each proposed guardian

b. Relationship(s) to the child named in 1 *(check all that apply)*:

☐ Relative *(specify relationships of all proposed guardians to the child)*: _____

List relationship & specify which side of the family (mother's or father's)

☐ Not a relative *(explain interest in or connection to this child)*: _____

If not related, explain what the connection is to this child.

Guardianship of *(all children's names):* **List all children for whom you need guardianship**

Case Number:

This child's name: **Print the name of the child for this form.**

4 *Explain why appointing the person in* **3** *guardian would be best for this child:*

Tell the judge why appointing the proposed guardian(s) is best for the child (as opposed to someone else).

☐ *(Check here if you need more space. Continue your explanation on a separate sheet of paper. Write "Form GC-210(CA)," the name of this child, and "Attachment 4:—Best Interest of Child" at the top of the paper and attach it to this form.)*

5 Do one or both of this child's parents agree that the person in **3** can be the child's guardian?

a. Father: ☐ Yes ☐ No ☐ Not known at this time.

b. Mother: ☐ Yes ☐ No ☐ Not known at this time.

Check the applicable boxes

(You may file a filled-out Consent to Appointment of Guardian and Waiver of Notice *(form GC-211, item 4) signed by the child's parent or parents (or any adult relative listed in* **2***) who agree. The court may excuse you from having to give notice of the court hearing on your request for appointment of a guardian to a parent or other relative who signs that form.)*

6 **Suitability for guardianship of this child**

a. Does this child live with the person in **3** now? ☐ Yes ☐ No

b. If the court approves the guardianship, will this child live with the person in **3**? ☐ Yes ☐ No

c. Does the person in **3** plan to adopt this child now? ☐ Yes ☐ No

7 ☐ **Check this box if you (the petitioner) are *not* the person in 3 , and fill in below.**

Your relationship to this child:

☐ Relative *(specify):*

☐ Not a relative *(explain your interest in or connection to this child):*

Fill in #7 only if the person asking for the guardianship is not the proposed guardian.

Guardianship of *(all children's names):* **List all children for whom you need guardianship**

Case Number:

This child's name: **Print the name of the child for this form.**

8 An Indian child inquiry concerning the child named above:

a. ☐ is not required; this is a guardianship of the estate only. *(If you check this box, skip the rest of item 8 .)*

b. ☐ has not been made or completed for the following reasons *(check all that apply):*

(1) ☐ Petitioner knows the child is an Indian child and has identified the child's tribe or tribes in item 1 .

(2) ☐ Petitioner (or the proposed guardian if he or she is not the petitioner) is the child's Indian custodian.

(3) ☐ Petitioner has been unable to communicate with the child's parents, other legal guardian, or Indian ving reasons and despite the following efforts to do so *(describe):*

Fill out ALL the requested information on this page

☐ *(Check here if you need more space. Continue your explanation on a separate sheet of paper. Write "Form GC-210(CA)," the name of this child, and "Attachment 8b(3):—Indian Child Inquiry" at the top of the paper and attach it to this form.)*

c. ☐ has been made and the following information was obtained *(check all that apply):*

(1) The names, relationships to the child named above, addresses, and telephone numbers, of the persons interviewed by Petitioner to collect or confirm the information given below, and the date or dates the interviews took place, are provided on one or more separate sheets of paper attached to this form.
(Write "Form GC-210(CA)," the name of this child, and "Attachment 8c(1):—Indian Child Inquiry" at the top of each page of paper you attach to this form to complete this item.)

This page will usually have "c" and "8" checked unless the child has Indian ancestry.

(2) ☐ The child is or may be a member of or eligible for membership in a tribe.
Tribe or tribes:
Band *(if applicable):*

(3) ☐ The child's parents, grandparents, or great-grandparents are or were members of a tribe or tribes.
Tribe or tribes:
Band *(if applicable):*

(4) ☐ The residence or domicile of the child, the child's parents, or the child's Indian custodian is in a predominantly Indian community.

(5) ☐ The child or the child's family has received services or benefits from a tribe or services that are available to Indians from tribes or the federal government, such as the Indian Health Service or Tribal Temporary Assistance to Needy Families (TANF).

(6) ☐ The child may have Indian ancestry.

(7) ☐ Other reason or reasons to know the child is or may be an Indian child:

(8) ☐ The child has no known Indian ancestry.

9 Except as otherwise stated in this form, the statements made in the Petition to which this form is attached fully apply to this child.

ATTORNEY OR PARTY WITHOUT ATTORNEY *(Name, State Bar number, and address):*

Name & Address and phone number of Proposed Guardian(s)

TELEPHONE NO.: FAX NO. *(Optional):*

E-MAIL ADDRESS *(Optional):*

ATTORNEY FOR *(Name):*

FOR COURT USE ONLY

SUPERIOR COURT OF CALIFORNIA, COUNTY OF

STREET ADDRESS: **247 W. Third St.**

MAILING ADDRESS: **San Bernardino, CA 92415**

CITY AND ZIP CODE: **Probate Division**

BRANCH NAME:

GUARDIANSHIP OF THE ☐ PERSON ☐ ESTATE OF *(Name):*

List all children for whom you need guardianship

CASE NUMBER:

☐ **CONSENT OF PROPOSED GUARDIAN**
☐ **NOMINATION OF GUARDIAN**
☐ **CONSENT TO APPOINTMENT OF GUARDIAN AND WAIVER OF NOTICE**

CONSENT OF PROPOSED GUARDIAN

1. I consent to serve as guardian of the ☐ person ☐ estate of the minor.

Date: **Print the date signed**

Print name of each proposed guardian ▶ **Signature of proposed guardian(s)**

(TYPE OR PRINT NAME) (SIGNATURE OF PROPOSED GUARDIAN)

NOMINATION OF GUARDIAN

2. I am ☐ a parent of the minor ☐ a donor of a gift to the minor. I nominate *(name and address):*

as guardian of the ☐ person ☐ estate of the minor.

3. I am ☐ a parent of the minor ☐ a donor of a gift to the minor. I n

as guardian of the ☐ person ☐ estate of the minor.

This section is used when a parent of the minor wants to nominate a person to be guardian of their child.

Date:

▶

(TYPE OR PRINT NAME) (SIGNATURE)

NOTICE: The guardian of the person of a minor child has full legal and physical custody until the child becomes an adult or is adopted, the court changes guardians, or the court terminates the guardianship. Parents or other interested persons must petition the court to terminate the guardianship. The court will not do so unless the judge decides that termination would be in the child's best interest.

CONSENT TO APPOINTMENT OF GUARDIAN AND WAIVER OF NOTICE

4. I consent to appointment of the guardian as requested in the *Petition for Appointment of Guardian of Minor,* filed on *(date):* ☐. I am entitled to notice in this proceeding, but I waive notice of hearing of the petition, including notice of any request for independent powers contained in it. I waive timely receipt of a copy of the petition.

If a parent, grandparent, or sibling 12 yrs or older consents to the guardianship, they can sign here.

DATE	(TYPE OR PRINT NAME)	(SIGNATURE)	RELATIONSHIP TO MINOR
DATE	(TYPE OR PRINT NAME)	(SIGNATURE)	RELATIONSHIP TO MINOR
DATE	(TYPE OR PRINT NAME)	(SIGNATURE)	RELATIONSHIP TO MINOR

☐ Continued on Attachment 4.

Form Adopted for Mandatory Use
Judicial Council of California
GC-211 [Rev. January 1, 2004]

CONSENT OF PROPOSED GUARDIAN, NOMINATION OF GUARDIAN, AND CONSENT TO APPOINTMENT OF GUARDIAN AND WAIVER OF NOTICE

Probate Code, §§ 1204, 1500–1502

Each proposed guardian must fill-out a separate Screening form.

CONFIDENTIAL (DO NOT ATTACH TO PETITION)

GC-212

ATTORNEY OR PARTY WITHOUT ATTORNEY *(Name, State Bar number, and address):*

Name & Address and phone number of Proposed Guardian(s)

TELEPHONE NO.: FAX NO. *(Optional):*

E-MAIL ADDRESS *(Optional):*

ATTORNEY FOR *(Name):*

FOR COURT USE ONLY

SUPERIOR COURT OF CALIFORNIA, COUNTY OF

STREET ADDRESS: **247 W. Third St.**
MAILING ADDRESS: **San Bernardino, CA 92415**
CITY AND ZIP CODE:
BRANCH NAME: **Probate Division**

GUARDIANSHIP OF
(Name): **List all children for whom you need guardianship**
MINOR

CASE NUMBER:

CONFIDENTIAL GUARDIAN SCREENING FORM
Guardianship of ☐ Person ☐ Estate

HEARING DATE AND TIME: DEPT.:

The proposed guardian must complete and sign this form. The person requesting appointment of a guardian must submit the completed and signed form to the court with the guardianship petition.
This form must remain confidential.

How This Form Will Be Used

This form is **confidential** and will not be a part of the public file in this case. Each proposed guardian must complete and sign a separate copy of this form under rule 7.1001 of the California Rules of Court. The information provided will be used by the court and by persons and agencies designated by the court to assist the court in determining whether to appoint the proposed guardian as guardian. The proposed guardian **must** respond to each item.

1. a. **Proposed guardian *(name):*** **Name of proposed guardian**
   b. Date of birth:
   c. Social security number: d. Driver's license number: State:
   e. Telephone numbers: Home: Work: Other:

2. ☐ I am ☐ I am not required to register as a sex offender under California Penal Code section 290. *(If you ... 2.)*

3. ☐ I have ☐ I have not been c... of a crime deemed to be a felony or a misder... *...ain in Attachment 3.)*
   ☐ *...for drug or alcohol-related offenses.)*

4. ☐ I have ☐ I have not had a ... d against me in the last 10 years. *(If you ...nt 4.)*

5. ☐ I am ☐ I am not receivi... logist, or therapist for a mental health–related issue. *(If you ... 5.)*

Fill in your information in #1 Choose the correct answer for each question through #19.

6. Do you, or does any other person living in ... role or probation officer assigned to him or her?
   ☐ Yes ☐ No *(If you checked "Yes," explain in Attachment 6 and provide the name and address of each social worker, parole officer, or probation officer.)*

7. Have you, or has any other person living in your home, been charged with, arrested for, or convicted of any form of child abuse, neglect, or molestation? ☐ Yes ☐ No (*If you checked "Yes," explain in Attachment 7.)*

8. ☐ I am ☐ I am not aware of any reports alleging any form of child abuse, neglect, or molestation made to any agency charged with protecting children (e.g., Child Protective Services) or any other law enforcement agency regarding me or any other person living in my home. *(If you checked "I am," explain in Attachment 8 and provide the name and address of each agency.)*

9. Have you, or has any other person living in your home, habitually used any illegal substances or abused alcohol?
   ☐ Yes ☐ No *(If you checked "Yes," explain in Attachment 9.)*

Form Adopted for Mandatory Use
Judicial Council of California
GC-212 [Rev. July 1, 2009]

CONFIDENTIAL GUARDIAN SCREENING FORM
(Probate—Guardianships and Conservatorships)

Probate Code, § 1516;
Family Code, § 3011;
Cal. Rules of Court, rule 7.1001
www.courtinfo.ca.gov

American LegalNet, Inc.
www.FormsWorkflow.com

CONFIDENTIAL

GC-212

GUARDIANSHIP OF *(Name):* **List all children for whom you need guardianship** MINOR	CASE NUMBER:

10. Have you, or has any other person living in your home, been charged with, arrested for, or convicted of a crime involving illegal substances or alcohol?
☐ Yes ☐ No *(If you checked "Yes," explain in Attachment 10.)*

11. Do you or does any other person living in your home suffer from mental illness?
☐ Yes ☐ No *(If you checked "Yes," explain in Attachment 11.)*

12. Do you suffer from any physical disability that would impair your ability to perform the duties of guardian?
☐ Yes ☐ No *(If you checked 'Yes," explain in Attachment 12.)*

13. ☐ I have or may have ☐ I do not have an adverse interest that the court may consider to be a risk to, or to have an effect on, my ability to faithfully perform the duties of guardian.
(If you checked "I have or may have," explain in Attachment 13.)

14. ☐ I have ☐ I have not previously been appointed guardian, conservator, executor, or fiduciary in another proceeding.
(If you checked "I have," explain in Attachment 14.)

15. ☐ I have ☐ I have not been removed as guardian, conservator, executor, or fiduciary in any other proceeding.
(If you checked "I have," explain in Attachment 15.)

16. ☐ I am ☐ I am not a private professional fiduciary, as defined in Business and Professions Code section 6501(f).
(If you checked "I am," respond to item 17. If you checked "I am not," go to item 18.)

17. ☐ I am ☐ I am not currently licensed by the Professional Fiduciaries Bureau of the Department of Consumer Affairs. My license status and information is stated in item 1 on page 1 of the Professional Fiduciary Attachment signed by me and attached to the petition that proposes my appointment as guardian in this matter. *(Complete and sign the Professional Fiduciary Attachment and attach it to the petition, or deliver it to the petitioner for attachment, before the petition is filed. See item 4d of the petition. Use form GC-210(A-PF)/GC-310(A-PF) for this attachment.)*

18. ☐ I am ☐ I am not a responsible corporate officer authorized to act for *(name of corporation):*

,

a California nonprofit charitable corporation that meets the requirements for appointment as guardian of the proposed ward under Probate Code section 2104. I certify that the corporation's articles of incorporation specifically authorize it to accept appointments as guardian. *(If you checked "I am," explain the circumstances of the corporation's care of, counseling of, or financial assistance to the proposed ward in Attachment 18.)*

19. ☐ I have ☐ I have not filed for bankruptcy protection within the last 10 years.
(If you checked "I have," explain in Attachment 19.)

MINORS' CONTACT INFORMATION

20. Minor's name: School *(name):*
Home telephone: School telephone: Other telephone:

Fill in the information for each child of this guardianship

21. Minor's name:
Home telephone: School telephone: Other telephone:

22. Minor's name: School *(name):*
Home telephone: School telephone: Other telephone:

☐ Information on additional minors is attached.

DECLARATION

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: **Print date**

Name of proposed guardian
(TYPE OR PRINT NAME OF PROPOSED GUARDIAN)

Signature of proposed guardian
(SIGNATURE OF PROPOSED GUARDIAN)*

* Each proposed guardian must fill out and file a separate screening form.

Each proposed guardian must fill-out a separate Questionnaire form.

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address):	FOR COURT USE ONLY
NAME: STATE BAR NUMBER: STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: TELEPHONE NO: ATTORNEY FOR *(Name)*: **Name & Address and phone number of Proposed Guardian(s)** FAX NO.*(Optional)*	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN BERNARDINO STREET ADDRESS: **247 W. Third St.** CITY AND ZIP CODE: **San Bernardino, CA 92415** BRANCH NAME: **Probate Division** GUARDIANSHIP OF THE ☐ PERSON ☐ ESTATE (Minor's Name) **List all children for whom you need guardianship**	
CONFIDENTIAL GUARDIANSHIP QUESTIONNAIRE AND AUTHORIZATION FOR RELEASE OF INFORMATION (Probate Code Section 1513)	**CASE NUMBER:**

NOTICE TO PROPOSED GUARDIAN OR APPLICANT AND RELEASE OF INFORMATION

Each proposed guardian must complete a separate questionnaire.

Please be advised, the information provided on this questionnaire will be used to conduct a full and complete investigation of applicant's background. The results of the investigation and relationship histories will be fully reported to the court.

Re: Guardianship of (Minor's *name):*
(Minor's *name):*
(Minor's *name):*
(Minor's *name):*
(Minor's *name):*

List all children for whom you need guardianship

I give the Court Investigator's Office authority to release any information in its files to the Guardianship Court Investigator's Office. Such information may include, but is not limited to, school records, medical records, employment records, and psychological records.

The Guardianship Court Investigator's Office utilizes this information to complete its required investigation in connection with my petition for guardianship of a minor child.

I have read and understand the above conditions and agree to them.

Name of proposed guardian	**Signature of proposed guardian**	**Print date**
PRINT NAME OF PROPOSED GUARDIAN OR APPLICANT	SIGNATURE OF PROPOSED GUARDIAN OR APPLICANT	Date

Mark whether you are related or not related to the child. If you are related, how are you related?

☐ **Relative (relationship)** _____ ☐ **Non-Relative**

PROPOSED GUARDIAN INFORMATION

Proposed Guardian:
Last First Middle Maiden Name

Phone numbers Home: Work: Cell:

Address: City: Zip:

Place of Birth: Date of Birth:

Social Security Number:

Race or Ethnicity:

Will you or anyone else in the anguage:

Fill out your information, and answer the questions about your home.

DESCRIBE YOUR HOME

☐ Single Family Home ☐ Apartment How long at present address?

☐ Rent ☐ Own Monthly mortgage payment or rent? $

No. of bedrooms: Will the minor(s) have their own room? ☐ Yes ☐ No

If shared, with whom? Name: Age:

Do you have any guns or other weapons stored on the property? ☐ Yes ☐ No

If yes, what type of weapon(s)?

Where and how are they stored?

Who cares for the minor(s) if adults are employed outside of the home?

OTHER CHILDREN LIVING IN YOUR HOME UNDER THE AGE OF 18 (ATTACH ADDITIONAL PAGE IF NECESSARY)

Name	Relationship to you	Date of Birth	Place of Birth	Grade Level	Developmental Disabilities

List all of the children under 18 living in the home.

OTHER ADULTS LIVING IN YOUR HOME OVER THE AGE OF 18 (INCLUDING YOUR SPOUSE)

Name	Driver's License	Social Security Number	Date of Birth	Relationship to you	Child Protective Services History (Yes/No)	Criminal History (Yes/No)

List all adults (18 or older) living in the home.

Does any adult in the home have any problem(s) that could affect the minor(s), such as a history of child abuse/molestation, violent behavior, or an alcohol or drug problem? ☐ Yes ☐ No

If yes, explain:

Answer each question completely.

Have the police ever been to your home? ☐ Yes ☐ No

If yes, explain when and why (attach additional page if necessary):

EMPLOYMENT / INCOME

Are you employed? ☐ Yes ☐ No

Name of Employer: Telephone Number:

Address of Employer:

Length of Employment:

Job Title:

Last Grade Completed and Special Training:

Gross Monthly Income:

Income from other sources (retirement, SSI, etc.):

Answer all of the questions. Do not put "n/a." Write "none" if there is none.

YOUR HEALTH CONDITION (List any prior and/or current physical or mental health problems)

Present health status: ☐ Good ☐ Fair ☐ Poor

If Fair or Poor, please explain:

Have you ever been treated for or do you now have a physical impairment (e.g. hearing loss)? ☐ Yes ☐ No

If yes, explain in detail, including medications, hospitalizations, and therapy/counseling (when and where):

What, if any medications are you currently taking and what are they are for?

Do you have a history of mental health issues/impairments? ☐ Yes ☐ No If yes, explain:

Have you ever been in counseling? ☐ Yes ☐ No If yes, when?

If yes, what was/is the reason? ☐ Drugs ☐ Alcohol ☐ Grief ☐ Domestic Violence ☐ Other

Explain:

CRIMINAL BACKGROUND

Were you ever arrested for an offense other than a minor traffic violation? ☐ Yes ☐ No

If yes, give date, place and details of offense (attach additional page if necessary):

Have you had previous involvement with Child Protective Services? ☐ Yes ☐ No

If yes, explain the circumstances in detail and include dates and name of County or State where involvement occurred (attach an additional page if necessary):

Are you currently on Probation? ☐ Yes ☐ No Officer's Name:

If yes, explain:

Are you currently on Parole? ☐ Yes ☐ No Officer's Name:

If yes, explain:

Answer each question completely.

MARRIAGES
Indicate if you are: ☐ Married ☐ Widowed ☐ Single ☐ Separated ☐ Divorced ☐ Registered Domestic Partner
If currently married or separated, what is your spouse's name?
Date of most recent marriage:
Number of children from this marriage: Ages of children:
Previous marriages:
Name of former spouses:
How were previous marriages terminated (i.e., divorce or death)?
Number of children from previous marriages: Ages of children:

SPOUSE INFORMATION (Complete only if spouse is *not* a proposed guardian and is, therefore, not required to complete a separate questionnaire)	
Full name:	Maiden name (if applicable):
Aliases:	
Language(s) spoken (including sign language):	
Race/Ethnicity:	
Age: Date of Birth:	Place of Birth:
Social Security Number:	Driver's License Number:
Telephone Number (☐ TDD):	Mobile Phone Number:
Employer Name:	Employer Phone Number:
Employer Address:	
Job Title:	
Present health status: ☐ Good ☐ Fair ☐ Poor	
Does your spouse take any medication? ☐ Yes ☐ No	
Does your spouse have any special health problems? ☐ Yes ☐ No	
Does your spouse have any mental/emotional problems? ☐ Yes ☐ No	
Has your spouse ever used drugs or alcohol? ☐ Yes ☐ No	
Have charges ever been filed against your spouse for crimes other than minor traffic citations? ☐ Yes ☐ No	
Is your spouse on parole or probation? ☐ Yes ☐ No	
If yes, parole or probation officer's name:	Phone Number:
Has your spouse had previous involvement with Child Protective Services? ☐ Yes ☐ No	

INFORMATION ABOUT THE MINOR(S) NEEDING GUARDIANSHIP (ATTACH ADDITIONAL PAGE IF NECESSARY)		
Minor 1		
Name:	Age:	Ethnicity:
Date of Birth:	Place of Birth:	
Date placed with petitioner:	Relationship to Petitioner:	
Name of school:		Telephone:
Grade Level:	Teacher's Name:	
Name of physician caring for minor:		Telephone:
Address of Physician:		
Describe known medical needs, mental health needs, and/or other special needs:		

Answer each question completely.

How do you plan to meet the minor's medical, mental health, and/or special needs?

Does the minor have a social worker? ☐ Yes ☐ No

If yes, who is the social worker? Telephone Number:

Is there a custody or visitation order for the minor? ☐ Yes ☐ No ☐ Don't Know

Date of the order: Case Number:

Where did the proceeding take place? County: State:

Minor 2 ☐ **Not applicable**

Mark Not Applicable if there is only one child.

Name:

Date of Birth:

Date placed with petitioner:

Name of school: Telephone:

Grade Level: Teacher's Name:

Name of physician caring for minor: Telephone:

Address of Physician:

Describe known medical needs, mental health needs, and/or other special needs:

How do you plan to meet the minor's medical, mental health, and/or special needs?

Does the minor have a social worker? ☐ Yes ☐ No

If yes, who is the social worker? Telephone Number:

Is there a custody or visitation order for the minor? ☐ Yes ☐ No ☐ Don't Know

Date of the order: Case Number:

Where did the proceeding take place? County: State:

Minor 3 ☐ **Not applicable**

Name: Age: Ethnicity:

Date of Birth: Place of Birth:

Date placed with petitioner: Relationship to Petitioner

Name of school: Telephone:

Grade Level: Teacher's Name:

Name of physician caring for minor: Telephone:

Address of Physician:

Describe known medical needs, mental health needs, and/or other special needs:

How do you plan to meet the minor's medical, mental health, and/or special needs?

Does the minor have a social worker? ☐ Yes ☐ No

If yes, who is the social worker? Telephone Number:

Is there a custody or visitation order for the minor? ☐ Yes ☐ No ☐ Don't Know

Date of the order: Case Number:

Where did the proceeding take place? (County) (State)

Answer each question completely.

Minor 4 ☐ **Not applicable**

Name: Ethnicity:

Date of Birth:

Date placed with petitior

Name of school: Telephone:

Grade Level:

Name of physician caring for minor: Telephone:

Address of Physician:

Describe known medical needs, mental health needs, and/or other special needs:

How do you plan to meet the minor's medical, mental health, and/or special needs?

Does the minor have a social worker? ☐ Yes ☐ No

If yes, who is the social worker? Telephone Number:

Is there a custody or visitation order for the minor? ☐ Yes ☐ No ☐ Don't Know

Date of the order: Case Number:

Where did the proceeding take place? County: State:

Mark Not Applicable if there is only one child.

Minor 5 ☐ **Not applicable**

Name: Age: Ethnicity:

Date of Birth: Place of Birth:

Date placed with petitioner: Relationship to Petitioner

Name of school: Telephone:

Grade Level: Teacher's Name:

Name of physician caring for minor: Telephone:

Address of Physician:

Describe known medical needs, mental health needs, and/or other special needs:

How do you plan to meet the minor's medical, mental health, and/or special needs?

Does the minor have a social worker? ☐ Yes ☐ No

If yes, who is the social worker? Telephone Number:

Is there a custody or visitation order for the minor? ☐ Yes ☐ No ☐ Don't Know

Date of the order: Case Number:

Where did the proceeding take place? County: State:

REFERENCES

Provide (2) non-related references who have knowledge of your home life and standing in the community.

NAME	ADDRESS	TELEPHONE NUMBER	OCCUPATION
You must provide 2 non-related references.			

Answer each question completely.

BIRTH PARENTS			
Mother's Name:	Date of Birth:	Telephone:	
Address:			
Last contact with minor(s):			
Father's Name:		Telephone:	
Address:			
Last contact with minor(s):			
What is the relationship between Petitioner and birth parents? (visitation schedule, areas of conflict or disagreement)?			
How long do you expect this guardianship to last?			
What are the long term plans for the minor(s)?			
Is the birth mother in agreement with guardianship?	☐ Yes	☐ No	☐ Unknown
Comments:			
Is the birth father in agreement with guardianship?	☐ Yes	☐ No	☐ Unknown
Comments:			
Have the birth parents made you aware of their plans for the minor(s)?		☐ Yes	☐ No
If yes, describe known plans:			

Provide as much information about the children's birth parents as possible.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct

Date: **Print date**

Name of proposed guardian
TYPE OR PRINT NAME OF PROPOSED GUARDIAN OR APPLICANT

Signature of proposed guardian
SIGNATURE OF PROPOSED GUARDIAN OR APPLICANT

ATTORNEY OR PARTY WITHOUT ATTORNEY *(Name, state bar number, and address)*: **Name & Address and phone number of Proposed Guardian(s)**	*FOR COURT USE ONLY*
TELEPHONE NO.: FAX NO. *(Optional)*: E–MAIL ADDRESS *(Optional)*: ATTORNEY FOR *(Name)*:	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: **247 W. Third St.** MAILING ADDRESS: **San Bernardino, CA 92415** CITY AND ZIP CODE: **Probate Division** BRANCH NAME:	
GUARDIANSHIP OF THE ☐ PERSON ☐ ESTATE OF *(Name)*: **List all children for whom you need guardianship** MINOR	
DUTIES OF GUARDIAN and Acknowledgment of Receipt	CASE NUMBER:

DUTIES OF GUARDIAN

When you are appointed by the court as a guardian of a minor, you become an officer of the court and assume certain duties and obligations. An attorney is best qualified to advise you about these matters. You should clearly understand the information on this form. You will find additional information in the *Guardianship Pamphlet (for Guardianships of Children in the Probate Court)* (Form GC-205), which is available from the court.

1. GUARDIANSHIP OF THE PERSON

If the probate court appoints you as a *guardian of the person* for a child, you will be required to assume important duties and obligations.

a. **Fundamental responsibilities** - The guardian of the person of a child has the care, custody, and control of the child. As guardian, you are responsible for providing for food, clothing, shelter, education, and all the medical and dental needs of the child. You must provide for the safety, protection, and physical and emotional growth of the child.

b. **Custody** - As guardian of the person of the child, you have full legal and physical custody of the child and are responsible for **all** decisions relating to the child. The child's parents can no longer make decisions for the child while there is a guardianship. The parents' rights are suspended—not terminated—as long as a guardian is appointed for a minor.

c. **Education** - As guardian of the person of the child, you are responsible for the child's education. You determine where the child should attend school. As the child's advocate within the school system, you should attend conferences and play an active role in the child's education. For younger children, you may want to consider enrolling the child in Head Start or other similar programs. For older children, you should consider their future educational needs such as college or a specialized school. You must assist the child in obtaining services if the child has special educational needs. You should help the child in setting and attaining his or her educational goals.

d. **Residence** - As guardian, you have the right to determine where the child lives. The child will normally live with you, but when it is necessary, you are allowed to make other arrangements if it is in the best interest of the child. You should obtain court approval before placing the child back with his or her parents.

As guardian, you **do not** have the right to change the child's residence to a place outside of California unless you first receive the court's permission. If the court grants permission, California law requires that you establish legal guardianship in the state where the child will be living. Individual states have different rules regarding guardianships. You should seek additional information about guardianships in the state where you want the child to live.

(Continued on reverse)

GUARDIAN OF (Name): **List all children for whom you need guardianship** MINOR	CASE NUMBER:

e. **Medical treatment** - As guardian, you are responsible for meeting the medical needs of the child. In most cases, you have the authority to consent to the child's medical treatment. However, if the child is 14 years or older, surgery may not be performed on the child unless either (1) both the child and the guardian consent or (2) a court order is obtained that specifically authorizes the surgery. This holds true except in emergencies. A guardian may not place a child involuntarily in a mental health treatment facility under a probate guardianship. A mental health conservatorship proceeding is required for such an involuntary commitment. However, the guardian may secure counseling and other necessary mental health services for the child. The law also allows older and more mature children to consent to their own treatment in certain situations such as outpatient mental health treatment, medical care related to pregnancy or sexually transmitted diseases, and drug and alcohol treatment.

f. **Community resources** - There are agencies in each county that may be helpful in meeting the specific needs of children who come from conflicted, troubled, or deprived environments. If the child has special needs, you must strive to meet those needs or secure appropriate services.

g. **Financial support** - Even when the child has a guardian, the parents are still obligated to financially support the child. The guardian may take action to obtain child support. The child may also be eligible for Temporary Aid for Needy Families, TANF (formerly known as AFDC), social security benefits, Veterans Administration benefits, Indian child welfare benefits, and other public or private funds.

h. **Visitation** - The court may require that you allow visitation or contact between the child and his or her parents. The child's needs often require that the parent-child relationship be maintained, within reason. However, the court may place restrictions on the visits, such as the requirement of supervision. The court may also impose other conditions in the child's best interest.

i. **Driver's license** - As guardian of the person, you have the authority to consent to the minor's application for a driver's license. If you consent, you will become liable for any civil damages that may result if the minor causes an accident. The law requires that anyone signing the DMV application obtain insurance to cover the minor.

j. **Enlistment in the armed services** - The guardian may consent to a minor's enlistment in the armed services. If the minor enters into active duty with the armed forces, the minor becomes emancipated under California law.

k. **Marriage** - For the minor to marry, the guardian **and the court** must give permission. If the minor enters a valid marriage, the minor becomes emancipated under California law.

l. **Change of address** - A guardian must notify the court in writing of any change in the address of either the child or the guardian. This includes any changes that result from the child's leaving the guardian's home or returning to the parent's home. You **must** always obtain **court permission** before you move the child to another state or country.

m. **Court visitors and status reports** - Some counties have a program in which "court visitors" track and review guardianships. If your county has such a program, you will be expected to cooperate with all requests of the court visitor. As guardian, you may also be required to fill out and file status reports. In all counties, you must cooperate with the court and court investigators.

n. **Misconduct of the child** - A guardian, like a parent, is liable for the harm and damages caused by the willful misconduct of a child. There are special rules concerning harm caused by the use of a firearm. If you are concerned about your possible liability, you should consult an attorney.

o. **Additional responsibilities** - The court may place other conditions on the guardianship or additional duties upon you, as guardian. For example, the court may require the guardian to complete counseling or parenting classes, to obtain specific services for the child, or to follow a scheduled visitation plan between the child and the child's parents or relatives. As guardian, you must follow all court orders.

(Continued on page three)

GUARDIAN OF (Name): List all children for whom you need guardianship MINOR	CASE NUMBER:

p. Termination of guardianship of the person - A guardianship of the person automatically ends when the child reaches the age of 18, is adopted, marries, is emancipated by court order, enters into active military duty, or dies. If none of these events has occurred, the child, a parent, or the guardian may petition the court for termination of guardianship. But it must be shown that the guardianship is no longer necessary or that termination of the guardianship is in the child's best interest.

2. GUARDIANSHIP OF THE ESTATE

If the court appoints you as *guardian of the child's estate,* you will have additional duties and obligations. The money and other assets of the child are called the child's "estate."' Appointment as guardian of a child's estate is taken very seriously by the court. The guardian of the estate is required to manage the child's funds, collect and make an inventory of the assets, keep accurate financial records, and regularly file financial accountings with the court.

MANAGING THE ESTATE

a. Prudent investments - As guardian of the estate, you must manage the child's assets with the care of a prudent person dealing with someone else's property. This means that you must be cautious and may not make speculative or risky investments.

b. Keeping estate assets separate - As guardian of the estate, you must keep the money and property of the child's estate separate from everyone else's, including your own. When you open a bank account for the estate, the account name must indicate that it is a *guardianship* account and not your personal account. You should use the child's social security number when opening estate accounts. You should never deposit estate funds in your personal account or otherwise mix them with your own funds or anyone else's funds, even for brief periods. Securities in the estate must be held in a name that shows that they are estate property and not your personal property.

c. Interest-bearing accounts and other investments - Except for checking accounts intended for ordinary expenses, you should place estate funds in interest-bearing accounts. You may deposit estate funds in insured accounts in federally insured financial institutions, but you should not put more than $100,000 in any single institution. You should consult with an attorney before making other kinds of investments.

d. Blocked accounts - A *blocked account is* an account with a financial institution in which money is placed. No person may withdraw funds from a blocked account without the court's permission. Depending on the amount and character of the child's property, the guardian may elect **or the court may require** that estate assets be placed in a blocked account. As guardian of the estate, you must follow the directions of the court and the procedures required to deposit funds in this type of account. The use of a blocked account is a safeguard and may save the estate the cost of a bond.

e. Other restrictions - As guardian of the estate, you will have many other restrictions on your authority to deal with estate assets. Without prior court order, you **may not** pay fees to yourself or your attorney. You may not make a gift of estate assets to anyone. You may not borrow money from the estate. As guardian, you may not use estate funds to purchase real property without a prior court order. If you do not obtain the court's permission to spend estate funds, you may be compelled to reimburse the estate from your own personal funds and may be removed as guardian. You should consult with an attorney concerning the legal requirements relating to sales, leases, mortgages, and investment of estate property. If the child of whose estate you are the guardian has a living parent or if that child receives assets or is entitled to support from another source, you must obtain court approval before using guardianship assets for the child's support, maintenance, or education. You must file a petition or include a request for approval in the original petition, and set forth which exceptional circumstances justify any use of guardianship assets for the child's support. The court will ordinarily grant such a petition for only a limited period of time, usually not to exceed one year, and only for specific and limited purposes.

INVENTORY OF ESTATE PROPERTY

f. Locate the estate's property - As guardian of the estate, you must locate, take possession of, and protect the child's income and assets that will be administered in the estate. You must change the ownership of all assets into the guardianship estate's name. For real estate, you should record a copy of your *Letters of Guardianship* with the county recorder in each county where the child owns real property.

(Continued on reverse)

GUARDIAN OF (Name): List all children for whom you need guardianship MINOR	CASE NUMBER:

g. Determine the value of the property - As guardian of the estate, you must arrange to have a court-appointed referee determine the value of the estate property unless the appointment is waived by the court. You—not the referee—must determine the value of certain "cash items." An attorney can advise you about how to do this.

h. File an inventory and appraisal - As guardian of the estate, you must file an inventory and appraisal within 90 days after your appointment. You may be required to return to court 90 days after your appointment as guardian of the estate to ensure that you have properly filed the inventory and appraisal.

INSURANCE

i. Insurance coverage - As guardian of the estate, you should make sure that there is appropriate and sufficient insurance covering the assets and risks of the estate. You should maintain the insurance in force throughout the entire period of the guardianship or until the insured asset is sold.

RECORD KEEPING AND ACCOUNTING

j. Records - As guardian of the estate, you must keep complete, accurate records of each financial transaction affecting the estate. The checkbook for the guardianship checking account is essential for keeping records of income and expenditures. You should also keep receipts for all purchases. Record keeping is critical because you will have to prepare an accounting of all money and property that you have received, what you have spent, the date of each transaction, and its purpose. You will also have to be able to describe in detail what is left after you have paid the estate's expenses.

k. Accountings - As guardian of the estate, you must file a petition requesting that the court review and approve your accounting one year after your appointment and at least every two years after that. The court may ask that you justify some or all expenditures. You should have receipts and other documents available for the court's review, if requested. If you do not file your accounting as required, the court will order you to do so. You may be removed as guardian for failure to file an accounting.

l. Format - As guardian of the estate, you must comply with all state and local rules when filing your accounting. A particular format is specified in the Probate Code, which you must follow when you present your account to the court. You should check local rules for any special local requirements.

m. Legal advice - An attorney can advise you and help you prepare your inventories, accountings, and petitions to the court. If you have questions, you should consult with an attorney.

3. OTHER GENERAL INFORMATION

a. Removal of a guardian - A guardian may be removed for specific reasons or when it is in the child's best interest. A guardian may be removed either on the court's own motion or by a petition filed by the child, a relative of the child, or any other interested person. If necessary, the court may appoint a successor guardian, or the court may return the child to a parent if that is found to be in the child's best interest.

b. Legal documents - For your appointment as guardian to be valid, the *Order Appointing Guardian of Minor* must be signed. Once the court signs the order, the guardian **must** go to the clerk's office, where *Letters of Guardianship* will be issued. *Letters of Guardianship* is a legal document that provides proof that you have been appointed and are serving as the guardian of a minor. You should obtain several certified copies of the *Letters* from the clerk. These legal documents will be of assistance to you in the performance of your duties, such as enrolling the child in school, obtaining medical care, and taking care of estate business.

c. Attorneys and legal resources - If you have an attorney, the attorney will advise you on your duties and responsibilities, the limits of your authority, the rights of the child, and your dealings with the court. **If you have legal questions, you should consult with your attorney.** Please remember that the court staff cannot give you legal advice.

(Continued on page five)

GUARDIAN OF (Name): **List all children for whom you need guardianship** MINOR	CASE NUMBER:

If you are not represented by an attorney, you may obtain answers to your questions by contacting community resources, private publications, or your local law library.

NOTICE: This statement of duties is a summary and is not a complete statement of the law. Your conduct as a probate guardian is governed by the law itself and not by this summary.

ACKNOWLEDGMENT OF RECEIPT

1. I have petitioned the court to be appointed as a guardian.
2. I acknowledge that I have received a copy of this statement of the duties of the position of guardian.

Date: **Print the date signed**

Name of 1st Petitioner
(TYPE OR PRINT NAME)

1st Petitioner signs
(SIGNATURE OF PETITIONER)

Date: **Print the date signed**

Name of 2nd Petitioner
(TYPE OR PRINT NAME)

2nd Petitioner signs
(SIGNATURE OF PETITIONER)

Date:

(TYPE OR PRINT NAME)

(SIGNATURE OF PETITIONER)

ATTORNEY OR PARTY WITHOUT ATTORNEY *(Name, State Bar number, and address):*

Name & Address and phone number of Proposed Guardian(s)

TELEPHONE NO.: FAX NO. *(Optional):*
E-MAIL ADDRESS *(Optional):*
ATTORNEY FOR *(Name):*

FOR COURT USE ONLY

SUPERIOR COURT OF CALIFORNIA, COUNTY OF

STREET ADDRESS: **247 W. Third St.**
MAILING ADDRESS: **San Bernardino, CA 92415**
CITY AND ZIP CODE:
BRANCH NAME: **Probate Division**

(This section applies only to family law cases.)

PETITIONER:
RESPONDENT:
OTHER PARTY:

List all children for whom you need guardianship

(This section apples only to guardianship cases.)

GUARDIANSHIP OF *(Name):* Minor

CASE NUMBER:

DECLARATION UNDER UNIFORM CHILD CUSTODY JURISDICTION AND ENFORCEMENT ACT (UCCJEA)

1. **I am a party** to this proceeding to determine custody of a child.
2. ☐ My present address and the present address of each child residing with me is confidential under Family Code section 3429 as I have indicated in it
3. There are *(specify number)* **Number of Children** are subject to this proceeding, as follows:
   (Insert the information re… rmation must be given for the last FIVE years.)

a. Child's name	Place of birth	Date of birth	Sex

Period of residence	Address	Person child lived with *(name and complete current address)*	Relationship
to present	☐		
to	Ch…	…ess)	
to	Chi…	…ess)	
to	Chi…	…ess)	

Fill-in Information Regarding the Child(ren). State where the Child(ren) lived during the Past 5 years.

Start with the current address and work back to cover 5 years.

b. Child's name	Place of birth	Date of birth	Sex
☐			

Period	…ild lived with *(name and complete current address)*	Relationship
	Confidential	
to	…ild lived with *(name and complete current address)*	
to	Child's residence *(City, State)* — Person child lived with *(name and complete current address)*	
to	Child's residence *(City, State)* — Person child lived with *(name and complete current address)*	

Fill-in the information about the second child. Mark this box if your children always lived together. If not, list the residence history for the second child.

c. ☐ Additional residence information for a child listed in item a or b is continued on attachment 3c.
d. ☐ Additional children are listed on form *FL-105(A)/GC-120(A)*. *(Provide all requested information for additional children.)*

Form Adopted for Mandatory Use
Judicial Council of California
FL-105/GC-120 [Rev. January 1, 2009]

Family Code, § 3400 et seq.;
Probate Code, §§ 1510(f), 1512
www.courtinfo.ca.gov

SHORT TITLE: **List all children for whom you need guardianship**	CASE NUMBER:

4. Do you have information about, or have you participated as a party or as a witness or in some other capacity in, another court case or custody or visitation proceeding, in California or elsewhere, concerning a child subject to this proceeding?
☐ Yes ☐ No *(If yes, attach a copy of the orders (if you have one) and provide the following information):*

Proceeding	Case number	Court *(name. state. location)*	Court order or judgment	Name of each child	Your connection to case	Case status
a. ☐ Family						
b. ☐ Guardianship						
c. ☐ Other						

Has the Child(ren) ever been the subject of any other court case? If so, give information regarding that case.

Proceeding	Case Number	Court *(name, state, location)*
d. ☐ Juvenile Delinquency/ Juvenile Dependency		
e. ☐ Adoption		

5. ☐ One or more domestic violence restraining/protective orders are now in effect. *(Attach a copy of the orders if you have one and provide the following information):*

Court	County	State	Case number *(if known)*	Orders expire *(date)*
a. ☐ Criminal				
b. ☐ Family				
c. ☐ Juvenile Delinquency/ Juvenile Dependency				
d. ☐ Other				

If there is a restraining/protective order between you and the other party, mark box 5 and provide information about that case.

6. Do you know of any person who is not a party to this proceeding who has physical custody or claims to have custody of or visitation rights with any child in this case? ☐ Yes ☐ No *(If yes, provide the following information):*

a. Name and address of person	b. Name and address of person	c. Name and address of person
☐ Has physical custody ☐ Claims custody rights ☐ Claims visitation rights	☐ Has physical custody ☐ Claims custody rights ☐ Claims visitation rights	☐ Has physical custody ☐ Claims custody rights ☐ Claims visitation rights
Name of each child	Name of each child	Name of each child

Answer Question 6. If "yes", fill in the information about that person and the child's name.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.
Date: **Print the date signed**

Print the petitioner(s) names
(TYPE OR PRINT NAME)

All Petitioners sign here
(SIGNATURE OF DECLARANT)

7. ☐ Number of pages attached: _____

NOTICE TO DECLARANT: You have a continuing duty to inform this court if you obtain any information about a custody proceeding in a California court or any other court concerning a child subject to this proceeding.

ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NO.:	FOR COURT USE ONLY
NAME: FIRM NAME: STREET ADDRESS: **Name & Address and phone number of Proposed Guardian(s)** CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (*name*):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: **247 W. Third St.** MAILING ADDRESS: **San Bernardino, CA 92415** CITY AND ZIP CODE: BRANCH NAME: **Probate Division**	
GUARDIANSHIP OF *(name)*: **List all children for whom you need guardianship**	
LETTERS OF GUARDIANSHIP ☐ **Person** ☐ **Estate**	CASE NUMBER:

LETTERS

1. ☐ *(Name)*: **Name of proposed guardian(s)** is appointed guardian of the ☐ person ☐ estate of *(name)*: **Name of each child**
2. ☐ The appointment of *(name)*: as guardian of the person of *(name)*: is extended past the ward's 18th birthday as of *(date)*:
3. ☐ Other powers have been granted and conditions have been imposed as follows:
   a. ☐ Powers to be exercised independently under Probate Code section 2590 are specified in attachment 3a *(specify powers, restrictions, conditions, and limitations)*.
   b. ☐ Conditions relating to the care and custody of the property under Probate Code section 2402 are specified in attachment 3b.
   c. ☐ Conditions relating to the care, treatment, education, and welfare of the ward under Probate Code section 2358 are specified in attachment 3c.
   d. ☐ Other powers granted or conditions imposed are ☐ specified on attachment 3d ☐ specified below.

Guardians shall be allowed to apply for and receive public benefits and social security benefits for the minor children.

4. ☐ The guardian is not authorized to take possession of money or any other property without a specific court order.
5. The guardianship of the person terminates by operation of law on *(date)*:
6. Number of pages attached: _____ **(usually 0)**

WITNESS, clerk of the court, with seal of the court affixed.

(SEAL)

Date:

Clerk, by _____ , Deputy

Form Adopted for Mandatory Use
Judicial Council of California
GC-250 [Rev. July 1, 2016]

LETTERS OF GUARDIANSHIP
(Probate—Guardianships and Conservatorships)

Probate Code, §§ 2310, 2311, 2890–2893
www.courts.ca.gov

GUARDIANSHIP OF *(name):* **List all children for whom you need guardianship**	CASE NUMBER:

NOTICE TO INSTITUTIONS AND FINANCIAL INSTITUTIONS

(Probate Code sections 2890–2893)

When these *Letters of Guardianship* (Letters) are delivered to you as an employee or other representative of an *institution* or *financial institution* (described below) in order for the guardian of the estate (1) to take possession or control of an asset of the minor named above held by your institution (including changing title, withdrawing all or any portion of the asset, or transferring all or any portion of the asset) or (2) to open or change the name of an account or a safe-deposit box in your financial institution to reflect the guardianship, you must fill out Judicial Council form GC-050 (for an institution) or form GC-051 (for a financial institution). An officer authorized by your institution or financial institution must date and sign the form, and you must file the completed form with the court.

There is no filing fee for filing the form. You may either arrange for personal delivery of the form or mail it to the court for filing at the address given for the court on page 1 of these Letters.

The guardian should deliver a blank copy of the appropriate form to you with these Letters, but it is your institution's or financial institution's responsibility to complete the correct form, have an authorized officer sign it, and file the completed form with the court. If the correct form is not delivered with these Letters or is unavailable for any other reason, blank copies of the forms may be obtained from the court. The forms may also be accessed from the judicial branch's public website free of charge. The Internet address (URL) is *www.courts.ca.gov/forms.htm.* Select the form group *Probate—Guardianships and Conservatorships* and scroll down to form GC-050 for an institution or form GC-051 for a financial institution. The forms may be printed out as blank forms and filled in by typewriter (nonfillable form) or may be filled out online and printed out ready for signature and filing (fillable form).

An *institution* under California Probate Code section 2890(c) is an insurance company, insurance broker, insurance agent, investment company, investment bank, securities broker-dealer, investment advisor, financial planner, financial advisor, or any other person who takes, holds, or controls an asset subject to a conservatorship or guardianship other than a financial institution. Institutions must file a *Notice of Taking Possession or Control of an Asset of Minor or Conservatee* (form GC-050) for an asset of the minor or conservatee held by the institution. A single form may be filed for all affected assets held by the institution.

A *financial institution* under California Probate Code section 2892(b) is a bank, trust (including a Totten trust account but excluding other trust arrangements described in Probate Code section 82(b)), savings and loan association, savings bank, industrial bank, or credit union. Financial institutions must file a *Notice of Opening or Changing a Guardianship or Conservatorship Account or Safe-Deposit Box* (form GC-051) for an account or a safe-deposit box held by the financial institution. A single form may be filed for all affected accounts or safe-deposit boxes held by the financial institution.

LETTERS OF GUARDIANSHIP

AFFIRMATION

I solemnly affirm that I will perform according to law the duties of guardian.

Executed on *(date)*: **Print date signed** , at *(place)*: **City & State**

Name of proposed guardian(s)	**Signature of proposed guardian(s)**
(TYPE OR PRINT NAME)	(SIGNATURE OF APPOINTEE)

CERTIFICATION

I certify that this document, including any attachments, is a correct copy of the original on file in my office, and that the Letters issued to the person appointed above have not been revoked, annulled, or set aside, and are still in full force and effect.

(SEAL)	Date: Clerk, by _____ , Deputy

ATTORNEY OR PARTY WITHOUT ATTORNEY STATE BAR NO.:	FOR COURT USE ONLY
NAME: **Name & Address and phone number of Proposed Guardian(s)** FIRM NAME: STREET ADDRESS: CITY: STATE: ZIP CODE: TELEPHONE NO.: FAX NO.: E-MAIL ADDRESS: ATTORNEY FOR (*name*):	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF STREET ADDRESS: **247 W. Third St.** MAILING ADDRESS: **San Bernardino, CA 92415** CITY AND ZIP CODE: BRANCH NAME: **Probate Division**	
GUARDIANSHIP OF THE ☐ PERSON ☐ ESTATE OF *(name):* **List all children for whom you need guardianship**	
ORDER APPOINTING GUARDIAN OR EXTENDING GUARDIANSHIP OF THE PERSON	CASE NUMBER:

WARNING: THIS APPOINTMENT IS NOT EFFECTIVE UNTIL LETTERS HAVE ISSUED.

1. The petition for appointment of a guardian or extension of a guardianship of the person came on for hearing as follows *(check boxes c, d, and e to indicate personal presence):*
   a. Judge *(name)*:
   b. Hearing date: Time: ☐ Dept.: ☐ Room:
   c. ☐ Petitioner *(name)*: **Petitioner name(s)**
   d. ☐ Attorney for Petitioner *(name)*:
   e. ☐ Attorney for (proposed) ward *(name, address, e-mail, and telephone)*:

THE COURT FINDS

2. a. ☐ All notices required by law have been given.
   b. ☐ Notice of hearing to the following persons ☐ has been ☐ should be dispensed with *(names)*:

3. ☐ Appointment of a guardian of the ☐ person ☐ estate of the proposed ward is necessary or convenient. *(**NOTE:** The Probate Code does not authorize the appointment of a guardian of the estate for a proposed ward 18 years of age or older.)*
4. ☐ Extension of the guardianship of the person past the ward's 18th birthday is necessary or convenient.
5. ☐ Granting the guardian powers to be exercised independently under Probate Code section 2590 is to the advantage and benefit and is in the best interest of the guardianship estate.
6. ☐ Attorney *(name)*: has been appointed by the court as legal counsel to represent the (proposed) ward in these proceedings. The cost for representation is: $
7. ☐ The appointed court investigator, probation officer, or domestic relations investigator is *(name, title, address, and telephone)*:

Do NOT use this form for a temporary guardianship.

Form Adopted for Mandatory Use
Judicial Council of California
GC-240 [Rev. July 1, 2016]

ORDER APPOINTING GUARDIAN OR EXTENDING GUARDIANSHIP OF THE PERSON
(Probate—Guardianships and Conservatorships)

Probate Code, §§ 1510.1, 1514, 2310

GUARDIANSHIP OF THE ☐ PERSON ☐ ESTATE OF *(name):* **List all children for whom you need guardianship**	CASE NUMBER:

THE COURT ORDERS

8. a. ☐ *(name)*: **Name & Address and phone number of Proposed Guardian(s)**
(address): *(telephone)*:

is appointed guardian of the PERSON of *(name)*: **List all children for whom you need guardianship**
and *Letters* shall issue upon qualification.

b. *(Not applicable to a proposed ward 18 years of age or older.)*
☐ *(name)*:
(address): *(telephone)*:

is appointed guardian of the ESTATE of *(name)*:
and *Letters* shall issue upon qualification.

c. ☐ The appointment of
(name):
(address): *(telephone)*:

as guardian of the PERSON of *(name)*:
is extended past the ward's 18th birthday and new *Letters* shall issue forthwith.

9. ☐ Notice of hearing to the persons named in item 2b is dispensed with.

10. a. ☐ Bond is not required.
b. ☐ Bond is fixed at: $ to be furnished by an authorized surety company or as otherwise provided by law.
c. ☐ Deposits of: $ are ordered to be placed in a blocked account at *(specify institution and location):*

and receipts shall be filed. No withdrawals shall be made without a court order.
☐ Additional orders in Attachment 10c.
d. ☐ The guardian is not authorized to take possession of money or any other property without a specific court order.

11. ☐ For legal services rendered on behalf of the (proposed) ward, ☐ the parents of the (proposed) ward
☐ the (proposed) ward's estate shall pay to *(name):*
the sum of: $
☐ forthwith ☐ as follows *(specify terms, including any combination of payers):*

12. ☐ The guardian of the estate is granted authorization under Probate Code section 2590 to exercise independently the powers specified in Attachment 12 ☐ subject to the conditions provided.

13. ☐ Orders are granted relating to the powers and duties of the guardian of the person under Probate Code sections 2351–2358 as specified in Attachment 13.

GUARDIANSHIP OF THE ☐ PERSON ☐ ESTATE OF *(name):* **List all children for whom you need guardianship**	CASE NUMBER:

14. ☐ Orders are granted relating to the conditions imposed under Probate Code section 2402 upon the guardian of the estate as specified in Attachment 14.

15. ☐ Other orders as specified here are granted. **Guardians shall be allowed to apply for and receive public benefits and social security/SSI benefits for the minor child(ren).**

16. ☐ The probate referee appointed is *(name and address):*

17. Number of boxes checked in items 9–16: **Fill in**

18. Number of pages attached: _____ **(usually 0)**

Date:

JUDGE OF THE SUPERIOR COURT

☐ SIGNATURE FOLLOWS LAST ATTACHMENT

ATTORNEY OR PARTY WITHOUT ATTORNEY *(Name, State Bar number, and address):*

Name & Address and phone number of Proposed Guardian(s)

TELEPHONE NO.: FAX NO. *(Optional):*

E-MAIL ADDRESS *(Optional):*

ATTORNEY FOR *(Name):*

FOR COURT USE ONLY

SUPERIOR COURT OF CALIFORNIA, COUNTY OF

STREET ADDRESS: **247 W. Third St.**
MAILING ADDRESS: **San Bernardino, CA 92415**
CITY AND ZIP CODE: **Probate Division**
BRANCH NAME:

☐ GUARDIANSHIP ☐ CONSERVATORSHIP OF THE ☐ PERSON ☐ ESTATE

OF *(Name):*

List all children for whom you need guardianship

☐ MINOR ☐ (PROPOSED) CONSERVATEE

NOTICE OF HEARING—GUARDIANSHIP OR CONSERVATORSHIP

CASE NUMBER:

This notice is required by law.
This notice does not require you to appear in court, but you may attend the hearing if you wish.

1. NOTICE is given that *(name):* **Name of proposed guardian(s)**
   (representative capacity, if any):
   has filed *(specify):*
   Petition for Appointment of Guardian

2. You may refer to documents on file in this proceeding for more information. *(Some documents filed with the court are confidential. Under some circumstances you or your attorney may be able to see or receive copies of confidential documents if you file papers in the proceeding or apply to the court.)*

3. ☐ The petition includes an application for the independent exercise of powers by a guardian or conservator under
   ☐ Probate Code section 2108 ☐ Probate Code section 2590.
   Powers requested are ☐ specified below ☐ specified in Attachment 3.

4. A HEARING on the matter will be held as follows:

   a. Date: Time: ☐ Dept.: ☐ Room:

   b. Address of court ☐ same as noted above ☐ is *(specify):*

Assistive listening systems, computer-assisted real-time captioning, or sign language interpreter services are available upon request if at least 5 days notice is provided. Contact the clerk's office for *Request for Accommodations by Persons with Disabilities and Order* (form MC-410). (Civil Code section 54.8.)

Form Adopted for Mandatory Use
Judicial Council of California
GC-020 [Rev. July 1, 2005]

NOTICE OF HEARING—GUARDIANSHIP OR CONSERVATORSHIP
(Probate—Guardianships and Conservatorships)

Probate Code, §§ 1264, 1460–1469, 1511, 1822
www.courtinfo.ca.gov

☐ GUARDIANSHIP ☐ CONSERVATORSHIP OF THE ☐ PERSON ☐ ESTATE

OF *(Name)* **List all children for whom you need guardianship**

☐ MINOR ☐ (PROPOSED) CONSERVATEE

CASE NUMBER:

NOTE: *

A copy of this *Notice of Hearing—Guardianship or Conservatorship* ("Notice") must be "served" on—delivered to—each person who has the right under the law to be notified of the date, time, place, and purpose of a court hearing in a guardianship or conservatorship. Copies of this Notice may [illegible] of this Notice must sometimes be personally served on certa[illegible] served by mail in both guardianships and conser[illegible] **may not personally perform either service by mail or** [illegible] been served in a way the law allows. The petitioner doe[illegible] and sign a proof of service, which the petitioner then fi[illegible]

Your server will eventually fill out this page after you file your papers and have it served.

This page contains a pro[illegible] sonal service, each person who performs the service must complete and sign a proof of personal service, and each signed copy of that proof of service must be attached to this Notice when it is filed with the court.. You may use form GC-020(P) to show personal service of this Notice.

***** *(This Note replaces the clerk's certificate of posting on prior versions of this form. If notice by posting is desired, attach a copy of form GC-020(C),* Clerk's Certificate of Posting Notice of Hearing—Guardianship or Conservatorship. *(See Prob. Code, § 2543(c).)*

PROOF OF SERVICE BY MAIL

1. I am over the age of 18 and not a party to this cause. I am a resident of or employed in the county where the mailing occurred.
2. My residence or business address is *(specify):*

3. I served the foregoing *Notice of Hearing—Guardianship or Conservatorship* on each person named below by enclosing a copy in an envelope addressed as shown below AND
   a. ☐ **depositing** the sealed envelope with the United States Postal Service on the date and at the place shown in item 4 with the postage fully prepaid.
   b. ☐ **placing** the envelope for collection and mailing on the date and at the place shown in item 4 following our ordinary business practices. I am readily familiar with this business's practice for collecting and processing correspondence for mailing. On the same day that correspondence is placed for collection and mailing, it is deposited in the ordinary course of business with the United States Postal Service in a sealed envelope with postage fully prepaid.

4. a. Date mailed: b. Place mailed *(city, state):*

5. ☐ I served with the *Notice of Hearing—Guardianship or Conservatorship* a copy of the petition or other document referred to in the Notice.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

(TYPE OR PRINT NAME OF PERSON COMPLETING THIS FORM) (SIGNATURE OF PERSON COMPLETING THIS FORM)

NAME AND ADDRESS OF EACH PERSON TO WHOM NOTICE WAS MAILED

	Name of person served	Address *(number, street, city, state, and zip code)*
1.		
2.		
3.		
4.		

List names of all persons who can be served by mail (grandparents & siblings age 12 or older)

Only list one relative in each box even if they live at the same address.

Identify their relationship to the minor(s) (e.g. PGF, PGM, Brother, etc.)

Fill in address where mailed.

One address in each box.

☐ [illegible] *(You may use form DE-120(MA)/GC-020(MA) to show additional persons served.)*

☐ GUARDIANSHIP ☐ CONSERVATORSHIP OF THE ☐ PERSON ☐ ESTATE OF *(Name)*: **List all children for whom you need guardianship** ☐ MINOR ☐ (PROPOSED) CONSERVATEE	CASE NUMBER:

PROOF OF PERSONAL SERVICE OF NOTICE OF HEARING—GUARDIANSHIP OR CONSERVATORSHIP

(Attach a separate completed and signed copy of this form or other proof of personal service to Notice of Hearing—Guardianship or Conservatorship *for each person who personally served a copy of the Notice.)*

1. I am over the age of 18 and not a party to this cause.
2. I served the attached *Notice of Hearing—Guardianship or Conservatorship* by personally delivering a copy to each person listed below at the address and on the date and time indicated below.
3. ☐ I served with the attached *Notice of Hearing—Guardianship or Conservatorship* a copy of the petition or other document referred to in the Notice.
4. ☐ I served with the attached *Notice of Hearing—Guardianship or Conservatorship* copies of the following documents *(specify):*

NOTE: Personal service is required to each parent and the children's siblings age 12 or older.

☐ Continued on Attachment 4.

5. I am *(check all that apply):*
   a. ☐ not a registered California process server.
   b. ☐ a California sheriff or marshal.
   c. ☐ a registered California process server.
   d. ☐ an employee or independent contractor of a registered California process server.
   e. ☐ exempt from registration (Bus. & Prof. Code, § 22350(b)).
6. My name, address, telephone number, and, if applicable, county of registration and number, are *(specify):*

NAME OF EACH PERSON PERSONALLY SERVED, ADDRESS WHERE SERVED, AND DATE AND TIME SERVICE WAS MADE

	Name	Address where served *(number, street, city, and state)*	Date and time service made
1.	**Father's name**		Date: _____ Time: _____
2.	**Mother's name**		Date: _____ Time: _____
3.	**Minor (if age 12 or older)**		Date: _____ Time: _____
4.			Date: _____ Time: _____

☐ List of names and addresses of persons personally served by the undersigned continued on an attachment.
(You may use Attachment to Notice of Hearing Proof of Personal Service, *form DE-120(PA)/GC-020(PA), for this purpose.)*

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

The person who served signs.

▶ _____
(SIGNATURE)

(For California sheriff or marshal use only)
I certify that the foregoing is true and correct

Date:

▶ _____
(SIGNATURE)

Form Approved for Optional Use
Judicial Council of California
GC-020(P) [New July 1, 2005]

PROOF OF PERSONAL SERVICE OF NOTICE OF HEARING—GUARDIANSHIP OR CONSERVATORSHIP
(Probate—Guardianships and Conservatorships)

Probate Code, §§ 1216, 1264, 1460–1469, 1511, 1822
www.courtinfo.ca.gov

SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN BERNARDINO

List all children for whom you need guardianship

_____ CASE NO.: _____

vs. **CERTIFICATE OF ASSIGNMENT**

_____

A civil action or proceeding presented for filing must be accompanied by this Certificate. If the ground is the residence of a party, name and residence shall be stated.

The undersigned declares that the above-entitled matter is filed for proceedings in the **SAN BERNARDINO** District of the Superior Court under Rule 404 of this court for the checked reason:

☐ General ☐ Collection

	Nature of Action	Ground
☐	1. Adoption	Petitioner resides within the district .
☐	2. Conservator	Petitioner or conservatee resides within the district.
☐	3. Contract	Performance in the district is expressly provided for.
☐	4. Equity	The cause of action arose within the district.
☐	5. Eminent Domain	The property is located within the district.
☐	6. Family Law	Plaintiff, defendant, petitioner or respondent resides within the district.
☐	7. Guardianship	Petitioner or ward resides within the district or has property within the district.
☐	8. Harassment	Plaintiff, defendant, petitioner or respondent resides within the district.
☐	9. Mandate	The defendant functions wholly within the district.
☐	10. Name Change	The petitioner resides within the district.
☐	11. Personal Injury	The injury occurred within the district.
☐	12. Personal Property	The property is located within the district.
☐	13. Probate	Decedent resided or resides within the district or had property within the district.
☐	14. Prohibition	The defendant functions wholly within the district.
☐	15. Review	The defendant functions wholly within the district.
☐	16. Title to Real Property	The property is located within the district.
☐	17. Transferred Action	The lower court is located within the district.
☐	18. Unlawful Detainer	The property is located within the district.
☐	19. Domestic Violence	The petitioner, defendant, plaintiff or respondent resides within the district.
☐	20. Other _____	_____
☐	21. THIS FILING WOULD	NORMALLY FALL WITHIN JURISDICTION OF SUPERIOR COURT

The address of the accident, performance, party, detention, place of business, or other factor which qualifies this case for filing in the above-designed district is:

Name and address of the child(ren)

NAME – INDICATE TITLE OR OTHER QUALIFYING FACTOR ADDRESS

CITY STATE ZIP CODE

I declare, under penalty of perjury, that the foregoing is true and correct and that this declaration was executed on **Date** at **City where signed**, California

Signature of proposed guardian(s)

Signature of Attorney/Party

CERTIFICATE OF ASSIGNMENT

Fill out this form completely. List all adults in the house plus the parents of the children.

CONFIDENTIAL

SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN BERNARDINO

REFERRAL FOR CII/CARPOS/ICMS REPORT

(GUARDIANSHIP/CONSERVATORSHIP)

Case Number	Ex Parte Hearing Date	Department

This Section to be Completed by Filing Party

Petitioner Name: Male **Name of proposed guardian** Female	**Petitioner Former Name:**
Petitioner AKAs, if any:	**Petitioner Date of Birth:** **Petitioner SSN:**
Second Petitioner Name: Male **Name of 2nd proposed guardian (if any)**	**Second Petitioner Former Name:**
Second Petitioner AKAs, if any:	**Second Petitioner Date of Birth:** **Second Petitioner SSN:**
Other Member of Household 18 Years Old & Older: MALE FEMALE **NAME:**	**Date of Birth:** **SSN:**
Other Member of Household 18 Years Old & Older: MALE FEMALE **NAME:**	**Date of Birth:** **SSN:**
Other Member of Household 18 Years Old & Older: MALE FEMALE **NAME:**	**Date of Birth:** **SSN:**
Name of Minor's Natural Mother: **Name of minor's mother**	**Date of Birth:** **SSN:**
Name of Minor's Natural Father: **Name of minor's father**	**Date of Birth:** **SSN:**

COURT ORDER:

- ■ **This matter is referred to Family Law Processing for a CARPOS (CLETS) history report and a Criminal History Inquiry (CII) pursuant to Family Code 6306 and/or California Rule of Court 5.445.**

- ■ **This matter is referred to Family Law Processing for a search of the Superior Court of California, County of San Bernardino Integrated Case Management System for a history report regarding existing custody and visitation orders pursuant to CRC 5.445.**

Form A1

This form is required with all Guardianship/Conservatorship filings.

SB-13548 (Rev. 01/18/13)

Order Dispensing With Notice

This form is only needed if you ask in your regular guardianship petition that someone not receive notice.

Declaration of Diligent Search

To apply for guardianship, you must provide proper legal notice to certain relatives of the child.

There are 3 ways to comply with this requirement:

1. Provide actual legal notice
2. Relative signs Consent & Waiver of Notice
3. Court excuses notice because of diligent search

Required Notice:

- Personal service on each parent of the minor of the petition for appointment plus the petition for temporary guardianship (if any)
- Personal service on any minor who is at least 12 years old of the petition for appointment plus the petition for temporary guardianship (if any)
- Service by mail on the grandparents (both sides) and any brothers/sisters who are at least 12 years old of the petition

Excused Notice:

If you cannot locate the relative, fill out the Declaration of Diligent Search form. You must write down all your attempts to locate this person.

Ideas: Call people who might know where the relative is living; call the employer; mail a letter to last known address asking post office for forwarding address; do a search on the internet & 411

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address):	FOR COURT USE ONLY
Name & Address and phone number of Proposed Guardian(s) TELEPHONE NO.: FAX NO. *(Optional)*: E-MAIL ADDRESS *(Optional)*: ATTORNEY FOR *(Name)*:	
SUPERIOR COUR **BERNARDINO** STREET ADDRESS: MAILING ADDRESS: CITY AND ZIP CODE: BRANCH NAME:	**247 W. Third St.** **San Bernardino, CA 92415** **Probate Division**
☐ **GUARDIANSHIP** ☐ **CONSERVATORSHIP OF:** ***(Name):*** **List all children for whom you need guardianship**	
REQUEST TO EXCUSE NOTICE **With DUE DILIGENCE DECLARATION**	**CASE NUMBER:**
The law requires that certain people receive notice of these proceedings as a matter of fairness under the Constitution. When the address of such a person is unknown and cannot be located, the Court *may* excuse notice upon a showing of a diligent search. NOTE: False statements or failure to give notice where notice was required, may result in a dismissal of the case	

1. The name of the person I cannot locate is: _____

2. The relationship between this person and the minor(s) or conservatee in this case is: _____.

3. The last known address for _____ and the approximate date when _____.

Fill out the information requested and answer each section regarding your attempts to locate the person you cannot find.

4. MY ATTEMPTS TO LOCAT)

a. RELATIVES – I contacted

Name and Relationship: _____

Date of Contact and Results: _____

Name and Relationship: _____

Date of Contact and Results: _____

☐ There are no known relatives to contact.

Complete this form if you are asking to not have to serve someone because you cannot locate them.

b. FRIENDS – I contacted the following friends, acquaintances and previous neighbors of the person I cannot locate:

Name and Date of Contact: _____

Results: _____

Name and Date of Contact: _____

Results: _____

☐ There are no known friends, acquaintances or previous neighbors to contact.

c. EMPLOYERS – I contacted the following employers or former employers of the person I cannot locate:

_____ _____
(Name of Business) (Address and Telephone Number)

_____ _____
(Name of Business) (Address and Telephone Number)

Date of Contact and Results: _____

☐ There are no known employers to contact.

GUARDIANSHIP/CONSERVATORSHIP/PROBATE OF *(Name)*: **List all children for whom you need guardianship**	CASE NUMBER:

d. INTERNET – I conducted an Internet search on _____ and the results received:
(Date(s))

Website: _____ Result: _____

Website: _____

Website: _____

Website: _____

Fill out the information requested and answer each section regarding your attempts to locate the person you cannot find.

_____.

e. TELEPHONE – I reviewed the telephone directories and/or contacted directory assistance on _____.
(Date)

Results: _____.

f. PUBLIC RECORDS – I searched the real and personal property indexes in the Recorder's and Assessor's Offices of _____ County on _____.
(County Name) (Date)

Results: _____.

g. PRISONS AND JAILS – I contacted the applicable criminal justice agency (such as California Department of Corrections Locator Service at (916) 445-6713), on _____.
(Date)

Results: _____.

☐ Not applicable.

5. OTHER INFORMATION or facts that explain why I cannot locate this person's address and notice them:

_____

_____

_____.

All attachments to this form are incorporated by this reference as though placed here in this form.

6. There are _____ pages attached to this form.
(Number of Pages)

REQUEST:

Despite my diligent efforts, I have not been able to find the person listed in Item 1 and therefore I ask that the Court excuse notice to this person.

I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING IS TRUE AND CORRECT.

Date: **Print the date signed**

Print name of each proposed guardian
(TYPE OR PRINT NAME)

Signature of proposed guardian(s)
(SIGNATURE))